Faculty Council Committee Report

Month: January   *Year*: 2024

COMMITTEE: Student Evaluations Task Force

SUBMITTED BY: El-Ashmawy, Amina

Last Meeting Date: (List date of last physical meeting or the dates of e-discussions)
Tuesday, January 09, 2024

Active Members: (List all members who attended meeting/or contributed to work listed in this report in order of last name, i.e., John Adams, Mary Barr, Fred Cox, etc.)
Amina El-Ashmawy, Rebecca Burton, Nancy Davis, Catherine Duke, Patrick Larue, Karrie Newby, Mike Panahi, Chris Redgraves, Mary Weis

Summary of Discussions/Activities: (List the current items your committee is addressing, status update on those items, action items completed, any subcommittee work, person(s) responsible for each action item, etc.)

One of the ACTION ITEMS from last meeting was to determine if a lit review is needed. In the FC Procedures Manual, p. 11, it states that an annotated bibliography is required.

The Six Tasks that were created at the last meeting are listed below.

Task #1: Catherine Duke and Nancy Davis
Review and edit questions from the current survey.

Task #2: assigned to Chris Redgraves and Nancy Davis
Make a general list of items to inform our teaching.

Task #3: assigned to Rebecca Burton and Mike Panahi
Make a general list of the hallmarks of good or effective teaching.

Task #4: assigned to Jenny Sideris and Mike Panahi
Make a general list of the element of a good student expereince in a class.

Task #5: assigned to Patrick Larue and Karie Newby
Make a general list of student demographics items.

Task #6: assigned to Mary Weis and Karie Newby
Create a questionnaire that asks faculty if they have employed, in the past or present, their own

survey to get student feedback; create a repository of such questions/items for all faculty to use in case they want to administer their own class survey.

Task Teams gave a status update of their work. All are moving along well toward their task goal.

The group decided the fianl survey should have a demographics section followed by questions that are grouped under three broad topics (bins): Pedagogy, Content, and Relationships. In the coming month, each team will place the questions they have in the appropriate bin and edit the questions as needed based on our discussion in this meeting.

Two points were brought up. First, we need to discuss how the evaluation results will be used. Second, we need to decide on an appropriate name other than "Student Evaluations" as students are not trained evaluators and the survey results should not carry the weight of an evaluation for faculty.

We are aware that some institutions are publishing internally the results of their student evaluations, somewhat like an internal "rate my professor." We collectively decided against doing this at Collin.

Summary of Action Items: (List action items current underway)
1. From Task Team #6, a survey will be going out to faculty to gather questions/items they use in their own class surveys.

2. Task teams will "bin" and edit their questions as needed before the next meeting.

Date of Next Meeting: around February 15, 2024   **Confirmed? (Y/N):** N