

# Faculty Council Committee Report

Month: February Year: 2024

**COMMITTEE:** Student Survey Task Force

**SUBMITTED BY:** El-Ashmawy, Amina

**Last Meeting Date:** (List date of last physical meeting or the dates of e-discussions)

Thursday, February 29, 2024

**Active Members:** (List all members who attended meeting/or contributed to work listed in this report in order of last name, i.e., John Adams, Mary Barr, Fred Cox, etc.)

Amina El-Ashmawy, Rebecca Burton, Nancy Davis, Catherine Duke, Patrick Larue, Karrie Newby, Mike Panahi, Jenny Sideris, Chris Redgraves, Mary Weis

**Summary of Discussions/Activities:** (List the current items your committee is addressing, status update on those items, action items completed, any subcommittee work, person(s) responsible for each action item, etc.)

1. Narrowed down the list of constructs we think should be included on the revised survey
2. Determined the timeline for getting constructs out to faculty and ADs, end date for faculty and AD feedback, deadline to have questions drafted for the selected constructs.
3. The target date for implementing the revised student survey is Fall 2025
4. Will create a Survey Monkey survey with the constructs for faculty and admins to submit their feedback by March 25.

**Summary of Action Items:** (List action items current underway)

1. Task for members: Add prompts for each construct by March 8 to shared document.
2. Amina: Reach out to IRO for initial feedback before crafting the survey that goes out to faculty and admins for feedback.

**Date of Next Meeting:** Thursday, March 21, 2024

**Confirmed? (Y/N):** Y