

Faculty Council Standing Committee Report

Committee: Procedures and Nominations Committee

Co-Chairs: Irene Bowen and Tiffany Cartwright

Reporting Period: November 2025

Summary of committee's work since its last report to Faculty Council: The Procedures and Nominations Committee was tasked by the Faculty Council Executive Committee with reviewing the Faculty Council Procedures Manual to clarify expectations for representative attendance. Specifically, the committee was asked to consider a revision limiting virtual attendance at Faculty Council meetings to situations involving documented medical conditions or approved medical leave. The committee met virtually on November 7, 2025, to discuss this action item and review the relevant sections under "Representative Duties." Members reached consensus that consistent in-person attendance reinforces Faculty Council's professionalism, unity, and role as the institutional voice of faculty. The committee subsequently drafted a formal recommendation to the Faculty Council reflecting these discussions.

Action items completed since last report to Faculty Council:

- Convened a committee meeting on November 7, 2025, to deliberate revisions to the Procedures Manual.
- Reviewed and compared the existing attendance language under "Representative Duties" (page 9).
- Formulated a recommendation for new language requiring in-person attendance for representatives and officers.

Recommendation to Faculty Council:

Old language (page 9, #4 under Representative Duties):

"In-person attendance is strongly encouraged for Faculty Council Representatives; however, Zoom may be used when necessary to facilitate attendance. Faculty Council Officers will be required to attend meetings in-person unless extenuating circumstances prevail. Faculty (not representatives or officers) are invited to attend in-person or via Zoom."

Proposed new language:

"In-person attendance is required for Faculty Council Representatives and Officers. Faculty (not representatives or officers) are invited to attend in-person or via Zoom."

Members who have been contributing to the work of the committee since the last report to Faculty Council: Irene Bowen, Tiffany Cartwright, Dan Betti, Edward Bock, Laura Hicks, Krystal Humphreys, and Dan Lipscomb all attended and contributed to the meeting.

Actions items that are still pending, ongoing subcommittee work, etc.: The committee will meet again, likely in January, to review the distribution of FC representatives across the campuses and divisions.