Faculty Council Standing Committee Report

Committee: Technology Committee

Co-Chairs: Mervat Karout and Sunita Rangarajan

Reporting Period: January 2026

Summary of committee's work since its last report to Faculty Council:

Committee meeting on Friday, December 5, 2025
- Discuss the value of the Canvas "Discussion Checkpoint" option that allows instructors to assign multiple due dates within a single discussion and make recommendations to FC and eLC (find our committee report attached).
  - As per our recommendations, eLC has activated the feature in Canvas.
- Tech-tip videos to be sent out to faculty during Spring 2026:
  - The Concourse Syllabus video by Professor Aparna Godbole sent on 01/09
  - The Canvas Discussion Checkpoint video by Erin Clark to be sent on 02/27
  - The Cougar Connect video by George Neal to be sent to faculty on 03/27
  - The "How to create Rubrics in Canvas" by Tonya Mcmillion to be sent on 04/24
- Continue work on Faculty Starting Line on Canvas:
  - Coordinated with IRB to update forms
  - Coordinated with Adjunct faculty committee to update information posted
  - Communicated with Gradebook submissions taskforce for update
  - Update links on the Dual Credit (DC) page

Action items completed since last report to Faculty Council: See above

Members who have been contributing to the work of the committee since the last report to Faculty Council: Mervat Karout**,** Sunita Rangarajan**,** Sudha Madhugiri**,** George Neal, Erin Clark, Alana Parsons, Raji Kannampuzha, Aparna Godpole, Tonya McMillion, Mary Weis, Robert Whitaker, Bridget Vosloo, Josh Arduengo, Akanni Gbolahan

Actions items that are still pending, ongoing subcommittee work, etc.:

- Continue review and update of Faculty starting line as and when needed
- Finalize tech tip videos for rest of 2026

- Consider a reliable and user-friendly replacement for Microsoft 365 (since it was removed from Canvas and the use of Google docs requires a private email. One drive is the other recommended option)