

## DOS Task Force – Summary of 2023-24 actions

Wed, Oct 4 – met at 3 PM via Zoom.

- Discussed variety of concerns re: DOS process. Focused primarily on grade entry issue and delays getting cases resolved.
- Discussed understanding from upper admin that a grade couldn't be assigned prior to case resolution
- Main action item was to investigate what other colleges' policies were

Committee Members completed research on area universities and peer 2-year institutions over the next month.

Nov. 1 – Committee met with Terrance Brennan and Jennifer Waits to discuss feasibility of entering temporary placeholder grade.

- Both Dean Brennan and Jennifer Waits understood why this might benefit faculty given the delays in resolving DOS cases.
- One big benefit discussed was that it would (in most cases) more accurately reflect the students grade. One issue with withholding grade within the Canvas gradebook is that it artificially props up their course average.
- It was discussed, as well, that a temporary grade should be the same grade in every course (meaning one faculty member can't put a 0 while another puts a 50).
- Additionally, it was discussed that students might be more responsive to DOS requests if a temporary grade showed in the gradebook indicating a problem, as students are often more responsive to gradebook changes than emails/phone calls.
- Dean Brennan voiced that he could support this idea so long as there was clear language in Board Policy AND in universal syllabus policies that explained to students that this was a temporary grade, and that Board Policy should not allow for final grade entry prior to case resolution.

In Early November, at the request of FC President, Will Brannon wrote a mission statement for the task force.

In early January, the committee was broken into 2 groups, one to develop a Board Policy and another to write a universal syllabus policy. The Board Policy group was led by John Hoenig. The Syllabus Policy group was headed by Will Brannon.

At the end of January, the Task Force was asked to set a meeting with Associate Dean Amy Throop regarding concerns with the new Pregnancy and Parenting Policy implementation.

On 2/19 the committee met with AD Throop and Dean Brennen. While several issues were discussed, Dean Brennen announced that he was forming a separate task force to discuss these issues further.

From Jan 8-Feb 7, the task force worked on constructing a board policy and syllabus policy via email/shared docs.

On Feb 7, a majority of the committee approved the language via email.

On Feb 16, it was presented and approved by FC.

On Feb 19, John Hoenig, Will Brannon and Rebecca Orr asked for feedback from Dean Brennan. Dean Brennan suggested using the proposed Board Policy language for the syllabus in lieu of the FC approved syllabus language. After an email conversation, Hoenig, Brannon and Orr agreed that this would work.

From there, the suggested policy was used by FC President Rebecca Orr.