

DRAFT

- **Faculty Council Questions and Answers from Board of Trustee Candidates
April 16, 2010**

- **Question #1: What is your vision for the college in the next five years.**

Nancy Wurzman: We need to serve the community. We need to have a four-year community-based college. We need to use technology for the explosive growth.

- **Earnest Burke:** We have the potential to be one of the biggest institutions in the state. The facilities to accommodate the students and to have a very well organized strategic plan to serve the explosive growth are important. I would like to see us become a 4-year institution. We need to get the word out to the community. A lot of people are not aware of what we have here.

Jenny McCall: I wish you could be paid more. The hardest job other than being a parent is to be a teacher. I hope I serve you well.

David Hammel: The faculty and administrators and staff are where the rubber hits the road. The president has been exemplary. The college tuition is the lowest and the accolades are the highest. On the subject of a 4-year institution, we have partnerships with nearly all the largest universities to make sure our students will be accepted in those universities and to be qualified with the next degrees.

Larry Wainwright: I have taught for 21 years as associate. It is exciting to see what is going on in Collin College, knowing students can get a degree in a 4-year institution. There are many who would love to have our job. The future is very bright with the number of colleges in partnerships growing. I would like to make it a priority to help in placement in where they work, to have partnerships in industry. The students will be proud because of the faculty that taught them and they will be marketable.

Question #2: Why do they want this job?

McCall: I have been a volunteer my whole life. I asked Cindy Baugh about this job. She said it was the most gratifying volunteer work she has ever done.

Wurzman: I think I can make a difference. I am an attorney, but I was a teacher and I have an MBA in business. Our community college needs must be heard in Washington and Austin, and I plan to be involved in an organization speaking for all community colleges. Your voice needs to be heard.

Burke: I have been on many boards and have been a leader in the community. Being in a service capacity, this is something you are not paid to do; you have to have a passion. The strengths are individual; my strengths are in organizing, working with individuals,

leadership, being able to pull together different people to achieve the mission because of my background in the military.

Hammel: Earnest and I are in the same Rotary club, and we believe that service is above self. I have a passion for higher education and have in my background several graduate degrees and I served in the military. Serving wherever you are at any time is critical. You are making this institution exceptional. I have worked for the last 6 years on the Board of Trustees. We must continue to meet the needs in Collin County.

Wainwright: You get to see what happens to them when they leave your class. I enjoy it. It is a calling. Collin College is something I want to be a part of.

Faculty Council

April 16, 2010

Call to Order: President Peggy Brown called the meeting to order.

Secretary's Roll Call

Cathy Donald-Whiteney substituted for Daphne Babcock, Mary Jane Tobaben for Meredith Martin, Julie Turnbow for Dawn Richardson, and Martha Tolleson for Marilyn Massey.

Minutes: George Jackson moved to approve the minutes as corrected; John Hardesty seconded the motion. The minutes were approved as corrected.

Treasurer's Report: Paula Miller

	<u>Collected</u>	<u>Need</u>
<u>Named scholarship requires \$1,250:</u>		
Collections for 2009-2010 Faculty Scholarship	<u>\$1,107</u>	
Amount still needed \$1,250 - \$1,107=		<u>\$143</u>
<u>Cabaret commitment for Spring, 2010, \$1,250 (excludes cost</u>		
of dinners to be paid by those attending):		
Amount collected on this pledge	<u>\$274</u>	
Amount still needed \$1,250 - \$274=		<u>\$976</u>
Sunshine Fund	\$218.53	

Paula reported that we have received \$60 more since the last meeting. We still need \$976 on the Cabaret and \$143 on the Faculty Scholarship;

Paula Miller's question to the Board candidates about maintaining insurance as it now exists solicited the following response: The Board candidates all said they would leave the money in the fund for faculty insurance except Ms. McCall, who said she would have to study the issue.

Vice-President's Report: [Joan, please fill in this part—the notes are missing].

Committee Reports

Faculty Council Procedures: Dan Lipscomb reported that the ballots have been e-mailed and votes are coming in. He will send a reminder so that votes are in by the deadline of noon, April 23rd.

Teaching and Learning: Betsy Brody reported that her committee is still analyzing the results of the surveys on the weekend and evening sessions, and then on reduced load when nearing retirement. Thanks to Kyle for paying for the Survey Monkey results.

Technology Committee: George Jackson reported on the major technology meltdown suffered by the college. He had about 80 emails, most of which were passionate outcries against the outage of Cougarweb. The cause was the change of domain from CCCCCD to collin.edu. The techs redirected ccccd to collin.edu. Blackboard came down, so they rebooted the system. They never associated the meltdown with the redirect. All sorts of Cougar issues occurred. The Help Desk didn't get the word to go directly to CE6. The problem is that corrections still need to be made to Blackboard. They have asked FC for a recommended time to do maintenance. Tuesday or Wednesday after midnight would be better according to the FC's recommendation. We need as much notice as possible.

Collin Community Committee: Julie Turnbow reported that FC has boxes at four places. She has requested a direct link off the webpage. She sent an email announcing the solicitation for Hope's Door and received an e-mail from David Hoyt tell her that a non-profit cannot send an announcement to the central distribution list. Sherry Rhodes asked for a ruling on this because some organizations do send out a list. Peggy will follow up on the ruling of who can send emails on the distribution list. Chosen Sisters had checked with the dean.

Academic Freedom Kyle Wilkison

John thought the best time to do a brown bag would have been today but because of the Scholars program, it was not held. One is in the planning stages for the fall.

Council on Excellence: Martha Tolleson reported that faculty needed to nominate one of their peers for Outstanding Professor. So far there have been few responses even though the form has been simplified. It is very important to nominate. We know who is great in the classroom, is a great colleague, and is great on the campus. The ballots for COE elections will be coming out soon. The ballots will be sent out in envelopes, college-wide rather than by campus. COE needs someone to understand a discipline area. COE has \$19,000 left, so anyone who has not applied and has not used all of the available funds should

consider finding a summer event. COE does not want the funds to disappear. The funds do not roll-over. and there are no project funds available.

College Policy: Mary Milford reported that Kim Russell said that the language in the policy change was ambiguous, and HR was rewriting the policy. Kim had not answered the question of whether or not Cary is being the gatekeeper. She said they will have the new language soon. The terms “upheld” and “denied” seemed to be reversed. Mary will report back on the revisions. Kathy thanked Mary for her expertise. At present, there is no right to appeal to the Board.

All College Council Sherry Rhodes reported that the bulk of the meeting was for revamping the award for staff. ACC is trying to match the procedures that COE has used in selecting the Outstanding Professor by having only one award for staff.

President’s Report: Peggy Brown reported the following:

APT: The final draft of the Online Instruction Evaluation is being used this semester for a pilot. Anyone who volunteers to have their courses evaluated by this means can request the pilot form. The OAB rubric had a lot of redundancy, and the validity of including this language in the evaluation form was called into question. Faculty on the committee to create this evaluation reported that this use of OAB language was a compromise. The problem in the form: it holds online faculty to a higher standard than the face-to-face faculty performance evaluation. Tom Rodgers had been asked to send a message to indicate that the evaluation tool for evaluating online teachers was not the final version, as his earlier e-mail had indicated. Instead, this will be a pilot. The problem came when Tom Rodgers took the form to the Leadership Team before the faculty input. Representatives emphasized that it needs to be clear to the deans that the evaluation tool is a pilot. Martha will meet with Mary McCrae to confirm.

Another APT item was a request by the Collin police dept. that we encourage all faculty to be alert to any suspicious activity or unusual objects. The safety of the Collin community depends on a group effort to be alert to problems and report them right away.

Aug. 19 will be Faculty Development day. Brenda Carter heads that committee, and Cathy Whitney is the go-to person. She will be sending out a request for proposals.

Administrative drops have been under discussion for some time. At the next APT meeting the Retention Council will invite all involved in the implementation of the drop to ascertain if a fall date is possible. Only the Registrar can tell us if that office can deal with drops as early as the fall. The plan is to do administrative drops after the Census Day. The faculty will be required to send e-mails to the entire class warning them of the impending drop. After census day, and within a set number of days, the faculty will be given the opportunity to drop students who have not attended class. The Retention Council suggested that on the syllabus and in the emails, students will be alerted about the impending drop.

To comply with HB2504, faculty were advised to please use the template to create their CVs and be aware that the syllabus will be due during the late summer. Deans have the criteria. There is a pilot

implementation of the CV and syllabus for the Maymester classes. If professors do not have an Adobe program (pdf file), they can download a free version or use TLC, where pdf files can be made. The Word 2007 will have Adobe, so this will not be a repeating problem.

Sonja: our class material needs to be ready to upload on the first day of classes. The dean has to sign off. It will be on the J drive on a shared folder. Mistakes cannot be corrected, so a new download is the only way to correct typos or mistakes. Heather Webb-Losch has to make all of the changes according to HB2504 so the college can meet the deadline and get everything posted. The editable form will have to come later. For the pilot and for the fall, the templates ask only for publications, not presentations.

Reminder: District Senior Vice President of Academic Affairs & Student Development position open. Go to hppt://jobs.ccccd.edu/hr

The new director for the Honors Institute is Michael Rose, Psychology, CPC. He will take over in the summer.

Events where Faculty presence will have an impact:

Sun. Apr 25 PTK Induction Ceremony and reception, SCC Conf. Ctr. 3:00

Old Business

None

New Business

None

Next meeting: May 7, 2010

Graduation will be held at the Allen Events Center on May 14, 7:00.

Adjournment

Mike Cohick moved to adjourn, and Dan Lipscomb seconded it. All approved, and the meeting was adjourned.

Submitted by Kay Mizell

Minutes Approved.