

**Faculty Council
March 26, 2010**

1. **Call to order:** The regular meeting of the Faculty Council was called to order by President Dr. Peggy Brown at 1:10 at the CHEC.
2. **Roll:** Mark Clark was the proxy for Raja Khoury. All other members were present.
3. **Minutes** were approved as corrected.
4. **Treasure's Report:**

Paula Miller --It took the amount collected on All College Day to finish last year's scholarship obligation to the Cabaret Scholarship Fund, and that will probably happen again this year. She used up all the sympathy cards and purchased more for the future.

She asked if the Council wanted to approve the \$20 payment to release survey results from the Survey Monkey, so the Committee on Teaching and Learning could complete the survey posted there. The survey went to professors of online courses to ask if the students' needs are met, how they are met, and if they needed more services. Kyle donated \$20 to avoid tapping into the Sunshine Fund. The Council expressed appreciation for his spontaneous gift.

	Collected	Need
■ <u>Named scholarship requires \$1,250:</u>		
Collections for 2009-2010 Faculty Scholarship	<u>\$1,047</u>	
■ Amount still needed \$1,250 - \$1047=		<u>\$203</u>
■ <u>Cabaret commitment for Spring, 2010, \$1,250</u> (excludes cost of dinners to be paid by those attending)		
■ Amount collected on this pledge	<u>\$274</u>	
■ Amount still needed \$1,250 - \$274=		<u>\$976</u>
■ Sunshine Fund	\$230	
■ Less additional cards purchased	<u>11.47</u>	
■ Balance Sunshine Fund	<u>\$218.53</u>	

5. Committee Reports

FC Procedures and Nominations:

Dan Lipscomb--Reminded the Council that the ballot would be coming out on April 9.

Committee on Teaching and Learning:

Dawn Richardson reported that her committee is looking for feedback on hiring people; if faculty have any ideas, tell her. It will give us the level of faculty interest.

They are upgrading Blackboard next weekend and wanted to know if the faculty have been notified. Faculty need a representative to be notified when IT will make changes—such as the upcoming significant change over the weekend of April 1. This is the big one [upgrade]; they have had lots of

training, but their model is the business world, not a college that functions seven days a week.

Peggy said that this time the change is being made over a holiday, at least. That's encouraging. However, at least one person had scheduled an exam that weekend, from Thursday to Tuesday.

There had been no official notification as of the date of the Council meeting.

Committee on College Policy:

Mary Milford reported that the committee had reviewed the policies given a first reading by the Board at its monthly meeting. Many of the changes were strictly wordsmithing, such as a "grievance" is now a "complaint." Regarding student behavior, "disruptive behavior" is now "behavior that interferes with the class."

Regarding the complaint hearing procedure (Local DGBA), the procedure no longer has the President as the hearing officer at Level III. After Level III, the President determines whether or not to uphold an appeal to the Board. This portion of the policy has some lack of clarity. Concern was voiced that as newly written the President becomes the gate - keeper to the Board hearing and can determine whether or not to allow a Board hearing. The Committee was asked to request clarification of this point and policy.

Committee on Collin Community:

Lupita Tinnen--Adopt a Highway, Tuesday SCC, Hope's Door Mar. 29 –Apr. 9. We have three drop sites and are looking for baby items, paper items, and personal items. There will also be a benefit performance to earn scholarships.

Committee on Academic Freedom:

Kyle Wilkison reported that a brown bag lunch will be held at PRC; John Glass is seeing when everyone is available. If we schedule the next FC meeting at PRC, then we could do a brown bag there.

Peggy Brown reminded us that the next meeting will be the 16th of April.

Council on Excellence:

Martha Tolleson reported that COE has money left; the new policies have extended the money; faculty may find a meeting to attend in the summer. If individuals have not used all or part of their allotment, they may use that amount now. Martha met with Mary McRae on what we might ask for next year because of cutting costs. She thinks we will have the same amount we had this year, but we are adding 40 more faculty. Martha added that new faculty can't travel in the first 40 days anyway. This spring new faculty are finding meetings they want to attend.

Peggy asked about the contracts and process.

The COE had only 34 faculty to review. Next year we will have the first of the group that got the roll-over contract extension. We will have that group and whoever will be eligible otherwise, so there will be more contracts to review. Martha rotates off this year.

- **All College Council Report**

Sherry Rhodes reported the following:

- Discussed layout of the proposed ACC newsletter to inform the Collin College community of activities/events, information about the Council, list Council members and attendance at meetings, fun facts, monthly feature of department or employee w/photos, announce new hires, etc.
- Discussed the possibility of a new logo for ACC.
- Discussed possibility that Council members be required to select an ACC sub-committee to be on when elected. Committees suggested are MLK Day, Mentor, ACC Scholarship, Election Committee, Employee Recognition Awards, Holiday Wish Fund, and Publicity Committee.
 - Proposal to use Survey Monkey for the nomination process.
 - Proposal to identify expectations to serve on ACC
 - attendance
 - meeting schedule
- Proposal to inform individuals who are interested in being on the Council to make it known in the college community, and to then only include these individuals on the nomination ballots.
- Employee Recognition Awards
- New form is being developed for the Scholarship application.
- Foundation monitors the recipient's progress. The Council is not financially ready to award a \$1250.
- Ideas to raise money to increase the scholarship fund:
 - Raffle for a basket of goodies
 - Donations, "pass the plate" at All College Day,
PB: They are discussing reorganizing the Rose Award, etc., so there will be one staff.

President's Report:

Peggy Brown--*APT Meeting*: Plano Sr. High has administrative changes, so dual credit is in transition; Plano and Wylie are under consideration about dual credit. This is a problem that has come up with Wylie; according to SACS the ratios of classes taught there are critical. The number of full-time faculty who need to be involved is by district, and the full-time faculty need not be there at specific times; it is a much broader interpretation, and different guidelines have been used at different campuses. We are up for the five-year review in the fall.

Geoforum II: if anyone contacts you about a change in curriculum, then you need to cooperate; this is where we have to be involved in preparing

for the SACS visit; Geoforum II will be contacting us. There will be various levels; they will measure curriculum in the classroom and overall curriculum. Administration has requested that we offer suggestions for marketing CHEC. Email ideas to Eric Yeager

Retention Committee Update on Phase II: retention of Step 2 is being worked on but step one has not been approved. All is in committee.

Retention again: Faculty can recommend drops before the census date for reasons of non-attendance. This would mean that faculty could initiate the drop of the no-shows, but this is just a proposal. Faculty would be able to go into Banner to withdraw students. That had been discussed in Leadership Team earlier this week. The message at the Board meeting is that President Israel is listening because students who register late have a lower retention rate, and it was a positive sign. The mandatory orientation and more advisors were cut because of cost savings. It is matching funds from the state that is the issue, but it will cost us if they let us drop students. It will toggle on and off depending on whether or not we are in a base funding year.

Announcements:

There are three positions open for Cabaret at \$70.

Avoid hitting "reply all" unless this information belongs to the entire faculty; Notice the recipients so that only those intended receive your e-mail.

IT issue: We received an apology from Ralph Hall.

April 16th--Ph.D. from Vanderbilt, PTK.

Board Candidates for April 16.

Raja Khoury is the only candidate for president right now. No one has agreed to run for VP.

Meeting Adjourned:

Motion to adjourn: Lisa Juliano moved for adjournment and Meredith Martin seconded the motion at 2:00.

Respectfully submitted,
Dr. Kay Mizell, Secretary

Final Approval: April 16.