

Collin Faculty Council Meeting Minutes

August 20, 2010

I. Call to order

President Raja Khoury called to order the regular meeting of the Collin College Faculty Council at 1:53 pm on August 20th, 2010 in the Conference Center at CPC.

II. Institutional Research O&A – Tom Martin & Vicky Putman Presenting

- A) This item was moved up per the agenda order due to a time conflict.
- B) There was a presentation of paper vs. online student evaluations of faculty members.
- C) Members of the faculty are concerned about online student evaluations because there will be fewer responses for the online evaluations than for the paper evaluations, and for the COE (Council on Excellence) to be able to get a decent sampling of students' evaluations for the multi-year contract process, the COE needs more students' evaluations, not less.
- D) Informal discussion followed.
- E) It was moved and seconded to "Retain paper evaluations for at least one more year and refer to committee for all other issues."
- F) Discussion of the motion followed. In discussion of the motion it was clarified that the intent was to revisit and reexamine this issue in a year and not to automatically convert to online evaluations in a year or any other time.
- G) Motion passed by voice vote without nays.

III. Initial Items of Business

- A) Bryan Rasmussen was appointed to be parliamentarian.
- B) Dan Lipscomb was appointed to be election judge.
- C) Ed Bock was appointed to be webmaster.
- D) Jim Sizemore's name was introduced in nomination for secretary. The nomination was seconded and he was elected by voice vote without nays.

IV. Roll Call

Roll was called and all members or their proxies were present and accounted for.

V. Approval of Minutes from Previous Meeting

- A) There were no objections to dispensing with reading of minutes from the May 7, 2010 faculty council meeting.
- B) Minutes were approved as distributed by voice vote without nays.

VI. Treasurer's Report

- A) The named scholarship and cabaret collection is \$1653.
- B) The cabaret commitment for spring, 2011, is \$1,250 excluding the cost of dinners paid by those attending.
- C) The sunshine fund has \$218.53.

VII. Announcements

- A) *New School Initiative*: Vivian Wright, advisor for GSA (Green Student Association), announced activities of the GSA.
- B) *Collin College Foundation*: Margaret Yates of the Development Office of the Collin College Foundation announced there was 23% participation last year and \$55,000 was given. The giving campaign will be in October during this school year.

VIII. Items of Business

- A) Marilyn Massey introduced an issue with using the terminology for part-time faculty members of “adjunct” vs. “associate.”
 - 1. Discussion followed.
 - 2. It was moved & seconded to “Refer issue of associate vs. adjunct terminology to committee and postpone consideration this issue until next meeting.” Motion passed by voice vote without nays.
 - 3. The Collin Community Committee volunteered to take up this issue.

IX. Committee Reports

- A) *Committee on College Policy*: Mary Milford, chair, has nothing to report.
- B) *Faculty Council Procedures and Nominations*: Dan Lipscomb, chair, has nothing to report.
- C) *TLC (Teaching and Learning Committee)*: It has no chair at this time and nothing to report.
- D) *Collin Community*: Julie Turnbow, chair, reported.
 - 1. Committee will take up issue of adjunct vs. associate terminology confusion per previous item.
 - 2. A partnership was formed with Reader's Theater to collect essential needs items for Hope's Door in Plano.
 - 3. Committee members are working to better integrate CSCE (Center for Scholarly and Civic Engagement) and Student Life. They implemented one link on Collin's web site to combine pages of both organizations.
 - 4. The committee is working with CSCE's Committee on Community Outreach. The outreach theme this year is homelessness
- E) *Technology*: George Jackson, chair, reported.
 - 1. Blackboard continues to be problematic.
 - 2. If you want to be on the Technology committee see George Jackson.
- F) *Academic Freedom*: No report [This is a standing committee and should be included.]
- G) *ACC (All College Council)*: Sheri Rose, chair, has nothing to report.
- H) *COE (Council on Excellence)*: Kimberly Harris, chair, reported.
 - 1. There was a multi-year contract information session yesterday.
 - 2. COE is working on a more user-friendly COE site. The COE website is down temporarily to do this work.
 - 3. Travel rules and budget will be unchanged from last year. Faculty members presenting at conferences will still have preference for travel funds.
- I) *CAB (Curriculum Advisory Board)*: Glen Grimes is chair and Julie Turnbow reported.

1. The curriculum calendar is shorter this year. It must be posted by April 5 which implies CAB must receive items by December for inclusion on fall calendar.
 2. Committee worked on Texas core objectives, UEAC (Undergraduate Education Advisory Committee) mandates, and mandatory mapping
 3. It was reported that SACS/THECB (Southern Association of Colleges and Schools/ Texas Higher Education Coordinating Board) are likely to require SLOs (Student Learning Objectives) for programs.
- J) *APT (Academic Planning Team)*: John Glass, faculty representative to APT reported.
1. There is student dissatisfaction with Financial Aid & Advising.
 2. Institutional Research (IR) is tracking students although it is a sample of convenience. IR reported to the state that a high percentage of Collin students are successful.
 3. John encouraged faculty representation on APT.
 4. The helpdesk support vendor was terminated. Interim support is available until the new vendor contract begins.
- K) *SOBI (Strategies of Behavior Intervention)*: John Glass, faculty council representative to Collin College SOBI committee, reported they are working on clarity of procedures.

X. Vice President's Report

- A) Nothing to report at this time.

XI. President's Report

- A) Collin College's board and president are concerned regarding faculty resignations and requested faculty discussion. This issue was discussed without resolution.
- B) The policy on religious holy days policy was referred to APT.
- C) Grade inflation issue is being discussed. Idea of having +/- grades was raised. This issue was informally referred to the TLC committee. Tony Howard volunteered to chair TLC.
- D) Regarding dual enrollment the requirement is that a full-time professor must teach at least one section of the class.
- E) The possibility of a reduced load is out of the question this year.
- F) Regarding hiring of part-time faculty to full-time positions: APT rejected college wide policy to base this on retention rate. It will remain in the purview of the search committees.
- G) A new library at SCC is in planning stages.
- H) Regarding greater co-pay for health care: Concern was expressed regarding the increase of health insurance copayments. The president indicated that this issue will be referred to the College Policy committee.
- I) A faculty handbook does not exist in hard copy or online. Board policies are now searchable (in contrast to last year).
- J) There will be no change regarding compliance with HB2504.

XII. New business

There was no new business

XIII. Adjournment

It was moved and seconded to adjourn. It was approved by voice vote without nays. The meeting was adjourned at 3:00 pm.

Minutes submitted by: Jim Sizemore

Preliminary approval of the minutes by: Raja Khoury

Final approval of the minutes on: September 10, 2010

Future Meetings (lunch at 12:30 PM, RSVP to Mark Clark for lunch, meetings begin at 1 pm):

Date	Place
10-Sep	SCC Conference Center room C
1-Oct	PRC Event Center
19-Nov	CPC Pike Hall
3-Dec	SCC Conference Center room AB
14-Jan	PRC Event Center
11-Feb	CPC room D106B
25-Mar	SCC Conference Center room AB
15-Apr	PRC Event Center
6-May	SCC Conference Center room AB