

# **Collin Faculty Council Meeting Minutes**

*Oct. 1, 2010*

## **I. Pre-meeting**

Q&A with Dr. Colleen Smith, the new Senior VP.

## **II. Call to Order**

President Raja Khoury called to order the regular meeting of the Collin College Faculty Council at 1:40 PM on Oct. 1, 2010 in the PRC Event Center.

## **III. Roll Call**

Roll was called and all members or their proxies were present and accounted for.

## **IV. Approval of Minutes from Previous Meeting**

Minutes of the Sept. 10, 2010 meeting were approved as distributed.

## **V. Treasurer's Report**

- A) The Cabaret fund commitment is \$1250, \$1122 has been collected, and there is \$128 left to collect.
- B) The named scholarship fund commitment is \$1250, \$665 has been collected, and there is \$585 left to collect.
- C) The sunshine fund is at \$218.53.
- D) The treasurer reported that:
  - 1. A packet will be sent from the College Foundation that the treasurer of Faculty Council has signed in the roll of co-chair of the Faculty/Staff Campaign with the title "Professor of Accounting." The treasurer desired to make clear that the Faculty/Staff Campaign is not affiliated with Faculty Council and care has been taken to avoid any reference to affiliation. If you give to the Faculty/Staff Campaign it was requested that "Annual Faculty Scholarship" be written on the donation in order that this scholarship fund receives proper credit.
  - 2. There are ongoing discussions regarding creating a named scholarship for associate faculty.

## **VI. Faculty Council Committee Reports**

- A) *College Policy*: Six board policies were amended. The amendments for four of those policies were minor updates. The fifth policy change regards student travel and prohibits a faculty member from sharing a room with students; students must sign waivers; and may only share a room with a fellow student of the same sex and must have their own bed. The sixth policy regards foreign travel and a first reading was done at the previous Collin College Board meeting. It was noted that the policy will be adopted at the third reading.

It was moved and seconded that: "A task force is to be formed to address the foreign travel policy very quickly before next board meeting." The motion passed with 12 votes in favor, 6 votes opposed, and 2 abstentions.

- B) *Faculty Council Procedures and Nominations*: The committee had nothing to report at this time.
- C) *Teaching and Learning*: The committee reported some information gathering regarding adding +/- to grades, however does not have a motion to recommend at this time. The committee intends to bring a proposal forward at the next Faculty Council meeting and input was requested.
- D) *Technology*:
1. The committee announced that only minor revisions to Collin College's Blackboard system will be performed until Blackboard 9.1 is deployed.
  2. It was announced, as Faculty Council approved last month, an upgrade to new servers will begin on Dec. 21, 2010.
  3. Last month's announcement was reiterated: Blackboard 9 will be available summer of 2011 and all online classes will be on Blackboard 9 as of fall 2011.
  4. Blackboard 9 will run on Blackboard servers and not on Collin College servers. The committee expressed the opinion that this is preferable as it eliminates future scalability issues.
  5. Escalating issues with junk email was reported and discussed.  
It was moved and seconded to turn on junk email handling in GroupWise. The motion passed with 10 votes in favor, 1 vote opposed, 8 abstentions, and 1 member absent due to leaving the meeting early due to a schedule conflict.
- E) *Academic Freedom*: The committee has nothing to report at this time.
- F) *Ad hoc Committee Studying Terminology of Title*: This issue was discussed with the VP of HR who reported not being informed of a problem with current terminology. The committee reported their intention to address this issue at a future date only if another problem with current terminology arises.  
It was moved and seconded to not change the current terminology to refer to part-time as "Associate Faculty." The motion passed with 14 votes in favor, 2 votes opposed, and 2 abstentions.
- G) *Collin Community*:
1. The City of Plano has change the adopt-a-highway program requiring organizations to do cleanup by 6 people 6 times a year. The committee will attempt to recruit campus organizations to take responsibility for a particular cleanup date.  
It was moved and seconded to continue the adopt-a-highway participation. The motion passed with 13 votes in favor, 0 votes opposed, and 4 abstentions.
  2. A "Women in the Military" food drive was presented. The committee requested a motion to approve the committee's work on a "Women in the Military" food drive.  
It was moved and seconded to approve the committee's work on a "Women in the Military" food drive and for the committee to report back on progress of this drive. The motion passed with 16 votes in favor, 0 votes opposed, and 1 abstention.

## **VII. Updates from College Committees**

- A) *GEO (General Education Outcomes)*: The Faculty Council representative to this committee reported on development of criteria for courses to be considered part of the core curriculum or not.
- B) *COE*: The Faculty Council representative to this committee reported:
  - 1. The committee will meet regarding multi-year contracts the first week of November.
  - 2. The form to request professional leave and travel was changed.
- C) *ACC*: The Faculty Council representative to this committee reported:
  - 1. Fall harvest donation boxes are at various locations and contributions are encouraged.
  - 2. Thanks were expressed for participation in the opening day's silent auction.
- D) *APT*: The Faculty Council representative to this committee has nothing to report at this time.
- E) *VP*: The Vice-President has nothing to report at this time.
- F) *CAB*: The Faculty Council representative to this committee reported:
  - 1. There are discussions regarding rewording or removing the requirement for syllabi to contain the last paragraph of the academic ethics statement in the student handbook. No decision has been made.
  - 2. It was strongly advised to get curriculum changes for the fall of 2011 to CAB for the November or December CAB meeting.
  - 3. There are discussion in CAB and APT regarding whether or not a second year of literature should be included in the AA degree. Currently this class is not required for Collin College's graduation and there is disparity in baccalaureate granting institutions regarding this as part of their graduation requirement. No decision has been made.

## **VIII. President's Report**

- A) The interim VPP at SCC will be Sherry Schumann.
- B) A conference center at PRC was approved by the board.
- C) Some classrooms will be updated with new and improved podiums.
- D) There is a new policy regarding international travel as discussed earlier in this meeting.

## **IX. Old Business**

There was no old business.

## **X. New Business**

- A) An issue regarding dual credit students at Plano High School was raised. Dual credit courses lose between six and nine contact hours per semester due to high school activities. This issue is currently under investigation and was referred to APT.
- B) There are discussions regarding employing a travel agent for college travel. It was expressed that historically a travel agent incurred a greater cost to the college since the agent needs to make a profit.

## **XI. Adjournment**

It was moved and seconded to adjourn. There were no objections and the meeting was adjourned at 3:00 PM.

Minutes submitted by: Jim Sizemore

Preliminary approval of the minutes by: Raja Khoury

Final approval of the minutes on: November 19, 2010

2010-2011 Scheduled Meetings (lunch at 12:30 PM, RSVP to Mark Clark for lunch, meetings begin at 1 pm):

Date	Place
19-Nov	CPC Pike Hall
3-Dec	SCC Conference Center room AB
14-Jan	PRC Event Center
11-Feb	CPC room D106B
25-Mar	SCC Conference Center room AB
8-Apr	Location TBA
6-May	SCC Conference Center room AB