

Collin Faculty Council

Meeting Minutes

August 19, 2011

I. Call to Order

President Paula Miller called to order the scheduled regular meeting of the Collin College Faculty Council at 1:00 pm on August 19, 2011 held at the CPC Conference Center.

II. Roll Call

Roll was called and all but one representative were present and accounted for.

III. Approval of May 2011 Minutes

Minutes of the May 5, 2011 meeting were approved as distributed.

IV. Treasurer's Report

- A) \$2679.15 has been collected.
- B) \$2049.15 of money collected is toward Full Time Faculty Scholarships and \$630 toward Cabaret event.
- C) The Sunshine Fund stands at \$208.65.

V. VP's Report

VP Mindi Bailey reported that she will be sending out an email before each meeting. She requested faculty to reply to the future emails and include any special dietary restrictions. Drinks will be provided with future lunches.

VI. Committee Reports

College Policy – Mary Milford: Nothing to report at this time.

Faculty Council Procedures – Dan Lipscomb: Nothing to report at this time.

Teaching and Learning – Tony Howard: Nothing to report at this time.

Technology – Tebring Daly: Nothing to report at this time.

Collin Community – Julie Turnbow: Nothing to report at this time

Academic Freedom – Kemal Moula & Nelson Rich: Nothing to report at this time.

VII. Updates from District Committees

Council on Excellence – Wendy Gunderson:

- A. Travel budget is the same as it was last year although we have more full-time faculty.
- B. Faculty professional development allocation is \$1400 for attending a meeting or conference and \$1500 for attending **and** presenting.
- C. If you apply for travel funds and don't travel or don't use it all, please let COE know right away so they can free up the money for use by another faculty.

- D. COE Officers are: Wendy Gunderson, chair; Kelley Reynolds, secretary; Mary Weis, treasurer.
- E. There are over 100 faculty members up for contract, 25 contract extensions. COE will be working through November to complete the contract review.

CAB – Julie Turnbow:

- A. CAB expanded to 13 members, now with 9 representing a quorum.
- B. There is a new syllabus template on the CAB website, which will be implemented in spring 2011.

All College Council – Sherry Rhodes:

- A. Silent auction at All College Day raised \$3700 for Collin scholarships.
- B. Chili Cook Off Bake Sale last year didn't raise as much money as was hoped for; ACC looking at various aspects that can be improved this year.

SOBI – John Glass:

- A. Training sessions will be held at all three campuses. Carie Dippel will send out an email with details.
- B. Training sessions have been changed. They consist of scenarios and Q&A.
- C. Expanding the reporting process to include students. This will be communicated with students through email.

VIII. President's Report

- APT appointed 3 sub-committees at the June 29th meeting.
 - 1. APT sub-committee for enrollment cut off--Wendy Gunderson is faculty member.
 - 2. APT sub-committee on when to cancel classes-- Paula Miller is faculty member
 - 3. APT sub-committee on search process--faculty members are Amina El-Ashrawy, Peter Dawson, and Paula Miller.
- The district will continue to have Maymester.
- Dean/Campus consistency issue w/Summer Faculty Load was discussed at APT.
- The district has a new vendor for online student evaluations. There will be a link to the evaluations from Blackboard. We will continue to have a pilot of online evaluations for onsite classes.
- New legislation requires the District to have book, cost, and ISBN available on line at least 30 days before semester starts. The bookstore is taking care of this for us.
- Parts of the strategic plan that relate to Faculty are being revised.
- Faculty still engaged in discussions over the Board Policy on Electronic Communications as it relates to Faculty.

IX. Old Business

Nothing at this time

X. New Business

- The District is migrating to Blackboard Learn 9.1.6, which is fairly different from the current version. Course shells for the spring will be permanently available sometime in September to allow faculty time to explore and learn the new version. Faculty are encouraged to go to the training workshops. New version will be implemented in January 2012.

XI. Next Council Meeting

September 23, 2011 at CHEC in room 139 (Board Room); Dr. Israel will be our guest speaker.

XII. Adjournment

- President Paula Miller adjourned the meeting at 1:58 pm.
- Note: Dr. Colleen Smith addressed the faculty after a short break.

Minutes submitted by: Amina El-Ashmawy
Preliminary approval of the minutes by: Paula Miller
Final approval of the minutes on: September 23, 2011

2011-2012 Scheduled Meetings (lunch at 12:30 PM, RSVP to Mindi Bailey). Meetings begin at 1 PM:

| Date | Place |
|--------------------|-------|
| August 19, 2011 | CPC |
| September 23, 2011 | CHEC |
| October 14, 2011 | CHEC |
| November 18, 2011 | CPC |
| December 2, 2011 | SCC |
| January 20, 2012 | SCC |
| February 24, 2012 | CPC |
| March 23, 2012 | SCC |
| April 13, 2012 | PRC |
| May 4, 2012 | SCC |