

# Collin Faculty Council

## Meeting Minutes

### January 20, 2012

#### **I. Call to Order**

President Paula Miller called to order the scheduled regular meeting of the Collin College Faculty Council at 1:01 pm on January 20, 2012, held in Board Room 139, CHEC.

#### **II. Roll Call**

Roll was called and all representatives or their proxy were present and accounted for.

#### **III. Approval of November 2011 Minutes**

Minutes of the November 18, 2011 meeting were approved as distributed.

#### **IV. Treasurer's Report**

- A) \$6934.15 has been collected for the Full Time Faculty Scholarship.
- B) The Sunshine Fund stands at \$127.46.

#### **V. Vice President's Report**

- A) Board Appreciation Lunch is postponed to either March 6 or March 8. Date is still being finalized.
- B) Condolence cards to Trustee Goddell's personal and college family are available for signatures.

#### **VI. Committee Reports**

**College Policy** – Mary Milford: Nothing to report

**Faculty Council Procedures** – Dan Lipscomb: Nothing to report

**Teaching and Learning** – Tony Howard:

Committee has approved the resolution for the process for curriculum review by faculty.

Deleted:

**Technology** – Tebring Daly: Nothing to report

**Collin Community** – Julie Turnbow:

Looking for Adopt-A-Highway team captains to lead the six required clean ups per year per team.

**Academic Freedom** –Kemal Moula: Nothing to report

**Financial Aid** – This *ad hoc* committee was appointed to research and propose options for the Financial Aid monies that have to be returned to the federal government each semester. Dean Wallace is serving as chair of this committee.

#### **VII. Updates from District Committees**

**Council on Excellence** – Wendy Gunderson:

- A) Email was sent to all full time faculty informing them that there still is money for professional development and travel. Please get your travel requests in soon.
- B) TCCTA will be in Frisco March 1-3, 2012. Faculty have to submit a Professional Leave and Travel form. Because the approval process can take some time, it is best to get your forms submitted as soon as possible. If you have already used your COE travel money, you will need to pay for the registration directly to TCCTA.
- C) Outstanding Professor nominations will open in February. Please consider nominating someone.

**CAB** – Julie Turnbow: Nothing to report

**All College Council** – Sherry Rhodes: No report

**SOBI** – John Glass: No report

**VIII. President's Report**

- A) Attended Leadership Team Meeting
- B) Discussed Strategic Planning Committees and need for Faculty members. There will be three committees formed: Strategic Planning, QEP, and Compliance Certification. Please e-mail Paula Miller if you or someone you know (who would be good) are interested. The committees will begin their work in spring and will take time.
- C) Core Curriculum: CAB will review each course syllabus for approval.
- D) EduCause Student Survey: Collin's IT department is putting together this survey to evaluate how students use of technology as a student and in their personal lives.
- E) Article on Campus Technology Trends was shared by Dr. Israel at the LT meeting.
- F) Chronicle of Higher Education will administer a survey to all Collin College employees to see how satisfied they are. This survey is due to be launched in March.

Deleted:

- VII. Old Business** Dean Wallace's reported on requirement of Learning Community pairing between DE and credit courses. This is indeed written into code. There will be a set standard for assessment instruments. Discussion ensued regarding faculty's role.

*Action Item: Paula Miller will contact the discipline leads and ask them to discuss this issue with their discipline faculty. The discipline leads will report back to the Committee on Teaching and Learning the discipline's decision on which course(s), if any, could be paired with a DE course for a Learning Community.*

**VIII. New Business**

An announcement was made that the Faculty Council executive committee is organizing a dinner and discussion on Completion and Core Values on April 17, 2012. More details to come.

**IX.**Next Council Meeting – Feb. 17<sup>th</sup> in Pike Hall CPC to start at 1:00 after Soul Food luncheon in the CPC conference room.

**X. Adjournment**

- President Paula Miller adjourned the meeting at 1:52 pm.
- Note: President Israel addressed the faculty after a short break.

Minutes submitted by: Amina El-Ashmawy

Preliminary approval of the minutes by: Paula Miller

Final approval of the minutes on:

2011-2012 Scheduled Meetings (lunch at 12:30 PM, RSVP to Mindi Bailey). Meetings begin at 1 PM unless otherwise noted:

<b>Date</b>	<b>Place</b>
February 17, 2012	CPC, Conference Center A, following Soul Fool Pot Luck Lunch
March 23, 2012	SCC, Conference Center AB
April 13, 2012	PRC, TBA
May 4, 2012	SCC, Conference Center AB