

Collin Faculty Council

Meeting Minutes

April 13, 2012

I. Call to Order

President Paula Miller called to order the scheduled regular meeting of the Collin College Faculty Council at 1:04 PM.

II. Roll Call

Roll was called and all representatives or their proxy but one were present and accounted for.

III. Approval of March 2012 Minutes

Minutes of the March 23, 2012 meeting were approved as distributed.

IV. Treasurer's Report

- A) \$6934.15 have been collected for the Full Time Faculty Scholarship.
- B) The Sunshine Fund stands at \$127.46.

VI. Committee Reports

College Policy – Mary Milford: Nothing to report.

Faculty Council Procedures – Dan Lipscomb:

- A) Elections are ongoing. Ballots due April 20 by 5 PM.

Teaching and Learning – Regina Hughes and Marti Miles-Rosenfield: DE is going through a major redesign. DE with credit course pairings in Learning Communities need further discussion. Placement is key! Please talk to Marti Rosenfield if you have any comments or concerns.

Technology – Tebring Daly:

- A) Faculty requested from IT to keep faculty members informed of software/hardware changes to the classrooms. Faculty Council recommended sending an email to faculty at the beginning of the semester with new software/hardware changes for all classrooms was communicated with IT, but this is going to be more difficult than it sounds. IT does not have a list of software/hardware changes across all campuses since things are handled differently for different departments. It is not a list that can be generated every semester easily. Their suggestion to solve this problem would be to mandate all software across campuses, therefore if one department switches to Office 2010, everyone would switch. The general sentiment was to drop this issue at this point.

- B) Faculty members are encouraged to keep in contact with their dean and media services regarding changes to the classrooms in which they teach.
- C) Collin College is not planning to purchase Blackboard Mobile at this time since it is expensive and still having issues. Faculty are advised to tell students not to take Blackboard exams on their cell phones.
- D) Elizabeth Pannell will be this committee's liaison next year.

Collin Community – Meredith Wang: Readers Theater silent auction raised about \$900.

Academic Freedom –Kamal Moula (submitted electronically): The committee asks that the Faculty Council President report academic freedom concerns to either the SVP or to the Council. The committee also suggests that the Council consider requiring an annual assessment of academic deans conducted by all faculty and administered by the Council with summaries of the evaluation reported to the faculty as a whole.

VII. Updates from District Committees

Council on Excellence – Wendy Gunderson:

- A) Elections end today.
- B) Outstanding Professor Committee is working on selecting finalist for the Piper nominee.
- C) List of faculty up for multi-year contracts next fall is coming out soon. As soon as the list is finalized, those faculty will be notified.
- D) Self-evaluation and board report workshops will be conducted.
- E) Over 90 faculty will be up for multi-year contract.

All College Council – Sherry Rhodes: Nothing to report

SOBI – John Glass (submitted electronically):

- A) The "Shots Fired" video is scheduled to start production in May
- B) SOBI is submitting a proposal for the Faculty Development Day in August. We will present data on the types of reports we have received, discuss responses to those reports, and clarification on what to report.
- C) we will have a new database that will provide us with improved reporting capabilities in about a year

CAB – Julie Turnbow: Nothing to report.

Hiring Committee Rubric –Paula Miller:

- A) There were 95 faculty associated with hiring committees this spring. We will send out a survey to gain insight on how the pilot hiring grid worked (or didn't).
- B) Summarize results and suggest another pilot for the fall hiring process.

Faculty Development Day Committee – Mike Cohick: All faculty development and administrative meetings will be scheduled the first three days of the semester in fall. The Faculty Development Day presentations will be conducted at CHEC. There will be a session on SACS scheduled with no concurrent sessions to encourage everyone to attend.

VIII. President's Report

- A) Meeting of FC Executive Committee with Dr. Smith will be scheduled to request adoption of Faculty Council resolution on faculty's role in curriculum development.
- B) Meeting held on microbiology web curriculum development concern; plans to offer micro-biology courses online have been cancelled.
- C) FC Executive Committee will discuss with Dr. Smith to ensure that shared governance is institutionalized in the new Strategic Plan.

VII. Old Business April 17 Completion and Core Values dinner and discussion.

- A) The event planned will consist of 5 discussion questions related to completion and Core Values.
- B) Strategic Planning process ongoing. Results from discussion will be forwarded to the Leadership Team to provide input to the 2013-16 Strategic Plan and help inform the QEP development for SACS.

VIII. New Business

- A) Faculty Council is a Collin Foundation Copper Partner for \$2,500, which is to include \$1,250 scholarship and \$1,250 for events sponsorship. One event is Thursday, April 26, at 6 p.m. at the Culinary Arts Institute (PRC) for dinner. The Stroke of Genius event will be Thursday, May 3, at 6 p.m. at Neiman Marcus at the Shops at Willow Bend in Plano for a live and silent art auction with student musicians playing. They are still working the ticket prices if faculty want to go so that it all goes for scholarship and not dinners. The regular ticket prices are \$100 per event. There are not tables dedicated to faculty.
Motion to allocate \$2500 for Foundation Copper Partner, three additional full-time scholarships (\$3750), and one textbook scholarship (\$500) for a total of \$6750 passed unanimously
- B) Motion passed to have a member of the Committee on Academic Freedom make a formal presentation to the Council providing details regarding their suggested annual survey assessment of academic deans (per item VI. above).

IX. Next Council Meeting – May 4, 2012, at SCC in the Conference Center. Also, **Completion and Core Values Event**-April 17 in CHEC Board Room #139 will start at 5:30 PM.

X. Adjournment. President Paula Miller adjourned the meeting at 2:26 PM.

Minutes submitted by: Amina K. El-Ashmawy
Preliminary approval of the minutes by: Paula Miller
Final approval of the minutes on: May 4, 2012

Remaining 2011-2012 Scheduled Meetings (lunch at 12:30 PM, RSVP to Mindi Bailey).
Meetings begin at 1 PM unless otherwise noted:

Date	Place
May 4, 2012	SCC, Conference Center AB