

## **Faculty Council: September 27, 2013**

Call to Order: President Tiffany Harper called the meeting to order at 1:17 PM

Roll Call: Roll was called and all representatives were accounted for except as noted below.

### CPC:

Will Geisler (absent) (Jeanette Boylan is proxy)

Kelley Reynolds

Lorena Rodriguez

Judi Wohead

### PRC:

Mindi Bailey

Rodney Boyd

Regina Hughes (absent) (Robert Aronoff is proxy)

Joan Kennedy

Bryan Rasmussen

Clint Starr

### SCC:

Betsy Brody (absent) (Mike Cohick is proxy)

Chris Grooms

Tony Howard

Joan Jenkins

Barbara Lusk

Marti Miles-Rosenfield

Paula Miller

Kay Mizell

Sam Tullock (absent)

Approval of August 2013 Minutes: Minutes of the May 3, 2013 meeting were approved as distributed. P. Miller moved to approve the minutes and T. Howard seconded.

Unanimously approved.

Treasurer's Report: C.Starr reported that \$1825.00 was raised on All-College Day. 12,167.00 was carried forward from last year for a total of 13,992.00. This total does not include Fall scholarship disbursements. There were 6 scholarships given at \$1250.00 each. The balance should be approximately \$6492.00. This total is not official. Please donate to the scholarship fund.

Paula Miller commented concerning the Collin Annual Giving Campaign. Please donate to the FT Faculty Scholarship Fund. There should be some matching funds from Dr. Israel.

## President's Report:

1. Textbook situation "being handled". Should be fixed by Spring semester
2. Afternoon programs/certificates at CHEC. The CHEC is quiet during the day – does anyone have ideas for programs that need the classroom space? There was talk about an International Business Certificate. Could Student Organizations meet at CHEC? What about a satellite office for the writing center or the Math Lab?
3. VP/P's at the November FC meeting. All 3 VP/P's will attend the November FC meeting. Mike Cohick will be accepting questions. The subject matter will be provided to the VP/P's but not the actual questions. Bryan Rasmussen will send out reminders in conjunction with the lunch notices prior to FC meetings.

Tiffany reported that per Brenda Kihl's Roundtable meeting – bomb threats are a State of Texas felony. This will be communicated to the College Community on the website.

There was an e-mail earlier this week instructing faculty that they must attend mandatory timeclock training for leave procedures. This new procedure is an effort to reduce paperwork. Faculty do not have to attend the training if they must meet class or attend scheduled meetings, office hours, or make student appointments – there will be a powerpoint available on the HR website. Tiffany will contact Provosts and ask them to communicate to Dean's that the training is not mandatory.

## Old Business:

**Prioritizing Summer Assignments:** There was a discussion previously regarding this matter. If anyone is interested in submitting ideas on this matter – contact Tony Howard.

**Shared Governance:** B. Rasmussen made a motion that that we table this issue for right now. There needs to be some research on what other colleges are doing, Bryan will ask around at TCCTA. M. Cohick seconded the motion. There was a discussion about the matter. The motion passed on a vote of 15 to 2.

## Committee Reports:

**Technology – George Jackson**

All faculty need to be advised that storage of student work must be on BlackBoard, student work should not be saved in a cloud or dropbox because of FERPA issues and emergencies in case a faculty member is unavailable. Please communicate this to all FT and PT faculty.

**College Policy – Larry Stern/Barbara Lusk**

Barbara began work on a survey for faculty regarding their opinion on the college leave policy. Many faculty may not know the limitations of the current policy, it

may be better to educate faculty first regarding the actual policy. Facts should be verified with HR prior to informing faculty. A suggestion was made that the survey could be formulated with a link to information if needed. Barbara will have an outline to submit at the next meeting.

FC Procedures – Dan Lipscomb – not in attendance

Teaching/Learning – Regina Hughes – no report

Collin Community – Julie Turnbow – not in attendance

Academic Freedom – Tony Howard – no report

#### District Committees:

COE – Mindi Bailey informed FC that COE voted to give the winner of the Outstanding Faculty Award \$500 extra for travel, finalists will receive \$250 extra each. Apply for travel funds soon.

ACC – Lynn Jones – not in attendance

CAB – Ellen Bell – reported that CAB had approved an E-Marketing course. No meeting 10-18-13.

SOBI – Lorena Rodriguez – training days have been set for the semester

#### New Business:

1. Judi Wohead discussed the upcoming Annual Giving Campaign and how to make donations to the FT Faculty Scholarship.
2. Next Meeting: October 25, 2013 at CHEC Board Room, 1:15 PM

Call for Adjournment by T. Howard. M. Cohick seconded. All approved. Adjournment at 2:40 PM