

## Faculty Council Agenda: February 13, 2015

1. Call to Order: Bryan Rasmussen called the meeting to order at 2:05pm

2. Roll Call (21 people) – P or A

### **Executive Council**

President: Bryan Rasmussen – P

Vice President: George Jackson – P

Treasurer: Paula Miller

Secretary: Will Geisler

### **Central Park**

Tiffany Cartwright (2014 – 16) – P

Will Geisler (2013 – 15) – Proxy, Amina El-Ashmawy – P

Kelley Reynolds (2013 – 15) – P

Lorena Rodriguez (2013 – 15) – P

### **Preston Ridge**

Rodney Boyd (2013 – 15) – Proxy, Clint Starr - P

Regina Hughes (2014 – 16) - P

Joan Kennedy (2013 – 15) - P

Nick Morgan (2014 – 16) - A

Kim Nyman (2014 – 16) - P

### **Spring Creek**

Betsy Brody (2014 – 16) - P

Peggy Brown (2014 – 16) - P

Mike Cohick (2014 – 16) - P

Joan Jenkins (2013 – 15) – P

Lynn Jones - P

Barbara Lusk (2013 – 15) - P

Marti Miles-Rosenfield (2013 – 15) - P

Paula Miller (2014 – 16) - P

Kay Mizell (2014 – 16) – P

## **Associate Faculty**

Ashok Kumar – P

### 3. Treasurer's Report

- No report

### 4. Vice President's Report – George Jackson

- TCCTA convention coming up next week in Dallas – opportunity for professional development

### 5. President's Report:

- Faculty Incentives – waiting on approval, delayed due to presidential search
- Contract Date and Leave without pay – waiting on approval, delayed due to presidential search
- Chair model update – waiting on approval, delayed due to presidential search; possibly looking for broader approach to finding a way to adjust the chair framework to accommodate college growth without creating more administration and allowing deans to have broader focus, more even workloads amongst chairs and amongst deans; faculty input has been requested by Pres. Rasmussen and VPPs are open to input later on in the process; discipline leads may be impacted too but unsure yet because it's early on in the process; no specific time frame involved
- HR questions – delayed but expected from Kim Davison soon
- Open source course materials – discussion in Leadership Team about future of open source course materials, may want to have district-wide committee to discuss and explore this idea
- Guns on campus – Texas Senate committee approved two bills (SB 11 and SB 17) to allow people with CHL to carry on campus, but that bill has not yet made it all the way through the legislative process; if interested in this process, write your legislator
- Restructure CAM (Communications Advisory Meeting) – goal is to reduce the number of people on committee to allow committee to take more action
- Email for withdrawals after census date – IT trying to set up system to generate an email to faculty, notifying us if a student withdraws from our class

- Title IX and Violence Against Women Act student training – students have been contacted to complete training (30 minutes), will be hold on registration if they don't complete it
- Degree planning software – for our Quality Enhancement Plan (QEP) to improve advising; software would allow students to plan out their courses over the next several semesters
- Search for new district president – Application deadline was December 15<sup>th</sup>, 2014; Board of Trustees chose 7 candidates to interview and have now chosen 2 finalists whose CVs and cover letters are up on the college website; faculty submitted over 150 questions for Board of Trustees to consider for question and answer sessions to be conducted the week of February 16<sup>th</sup> for faculty and staff to attend on each campus; of 150 questions submitted, 10 will be selected to be answered at each campus (so 30 in total); first hour of each session will be for Q&A, then last half hour would be for less formal “mingling” with candidates; a survey will be sent out very shortly after the sessions with a tight turnaround time, so please watch your email for that survey; potentially a final candidate could be chosen soon after and hired some time in March 2015
  - Faculty inquired if meetings could be posted online for faculty to view sessions they cannot attend
- Faculty Council will try to do a candidate forum for candidates running for the Board of Trustees at our April Faculty Council meeting; will call for questions in March

#### 6. Committee Reports

- Committee on Technology – Andrea Szlachowski
  - No report
- Committee on College Policy – Barbara Lusk
  - No report
- Committee Faculty Council Procedures and Nominations – Dan Lipscomb
  - Proportional representation of campus representatives
    - Done for February of 2015

	Number of faculty	Percent	Number of Reps	Percent	Difference
CPC	96	24.1%	5	22.2%	-1.9%

PRC	110	27.6%	5	27.8%	.1%
SCC	192	48.2%	9	50%	1.8%

- Committee recommends keeping the number of representatives for each campus the same for now
  - Committee presented proposal for changes to Procedures Manual to accommodate inclusion of representative for associate faculty (see addendum at end of minutes)
    - Motion to approve committee’s recommended changes by Mizell, second by Nyman
    - Discussion ensued on definition of a faculty member and committee agreed to take up that issue
    - Motion passed unanimously
  - Committee will try to include pictures and extra information about people choosing to run for Faculty Council positions
- Committee on Teaching and Learning – Regina Hughes and Mindi Bailey
  - No report
- Committee on Collin In The Community – Linda Sears
  - No report
- Committee on Academic Freedom – Joan Jenkins
  - No report
- Committee on Associate Faculty – Ashok Kumar
  - No report

7. District Committees:

- Council on Excellence – Mindi Bailey
  - COE asked about having SOBI training count as college service but have gotten green light to list it under professional development on annual evaluations
  - COE has been accepting nominations for outstanding professor award; nomination forms can be done by paper ballot and ballots will be turned into VPP offices to avoid delays with inter-campus mail
  - COE going to opt-in elections for COE members
  - \$89,000 left for travel and professional development money, apply soon

- All College Council –
  - No report
- CAB – Ellen Bell
  - No report
- SOBI – Lorena Rodriguez
  - No report
- COAT – Nicole Grosse
  - New co-chair: Mike McConachie
- Central Park Campus Report – Judi Wohead
  - No report
- Spring Creek Campus Report
  - Nominations for emerging scholars are due today (2/13/15)
- Preston Ridge Campus Report
  - No report

#### 9. Old Business

- None

#### 10. New Business:

- CAM reconfiguration – Paula Miller raised concern about reducing number of people on CAM, would like to see faculty maintain representation, would like to ensure that communication still gets out from the meeting about what happens
- Time Clock Plus – Kay Mizell brought up concern about reporting class time missed due to professional development; faculty responded that there is no penalty for reporting time taken for professional development and that it helps HR keep track of when you're supposed to be covered for insurance purposes or in case a substitute is needed; more information was requested about when faculty are asked to use Time Clock
- Guns on campus – Paula Miller brought up a student survey done by Student Government a couple of years ago on this issue, asked if they'd be interested in doing that again; asked if faculty could do a similar survey for faculty and Paula Miller and Marti Miles-Rosenfeld agreed to take up the task

#### 11. Next Meeting: -

- March 20, 2015 @ 1:15 PM at CHEC

#### 12. Call for Adjournment (motion, seconded, time)

- Motion by Lynn Jones, second by Lorena Rodrigez