

**Collin College Faculty Council
April 7, 2017 Meeting Minutes
CHEC Board room**

- I. Lunch 12:30 PM**
- II. 1:00 PM Call to Order**
- III. Roll Call**

Executive Committee

President: Regina Hughes

Vice President: Amina El-Ashmawy

Treasurer: Kat Balch

Secretary: Kelley Reynolds

Central Park

Joe Jaynes (16-18)

Jeni Long (15-17)

Toni McMillen (16-18)

Sally Haas (15-17)

Seema Endley (16-18)

Preston Ridge

Levi Bryant (16-18)

George Jackson (15-17) – Andrea Szlachtowski proxy

Nick Morgan (16-18)

Kim Nyman (16-18)

Debra St. John (16-17)

Aaron West (15-17)

Spring Creek

Doug Boliver (16-18)

Peggy Brown (16-18) – Dallie Clark proxy

Mike Cohick (16-18)

Chris Grooms (15-17) - absent

Tony Howard (15-17)

Joan Jenkins (15-17)

Lynn Jones (16-18)

Rebecca Orr (16-18)

Michael Phillips (16-18)

Steve Stallings (16-18) – Mike Rose proxy

Barbara Stern (15-17) - absent

Roger Ward (16-17)

Associate Faculty

Patricia Coble (16-18)

IV. Approval of February, 2017 Minutes

N. Morgan had a correction for the March minutes. COAT assessments will be done in May, not May and June. A. El-Ashmawy made a motion to accept the minutes with the noted correction. The motion was seconded by K. Balch. The March 2017 minutes were approved unanimously.

V. Treasurer's Report

K. Balch reported that there was \$201.00 in the Sunshine Fund, and \$2861.82 in the operating budget. The Associate Faculty scholarship fund has \$1320.13 and the Full Time Faculty scholarship fund has \$16,885.51.

VI. Vice President's Report

A. El-Ashmawy reported that the purchasing card would be designated to the incoming team.

VII. President's Report

i. Briefings:

Faculty Compensation Committee meetings will continue this summer.

Faculty Evaluation Committee meetings have not been determined.

Survey Monkey to determine important issues for incoming team should be out later this month. Two of the questions have been decided upon.

The Board of Trustees Candidate Forum video and written responses to questions are available under the faculty tab on Cougarweb. Early voting starts April 24th and the election is May 6th.

The resolutions approved in previous meetings have been presented to leadership including the Anti-Racism Resolution, Campus Carry Resolution, and the Intellectual Property Resolution. The Campus Carry resolution needs action this summer due to its implementation date of August 1, 2017. R. Hughes will recommend to Dr. Kihl that the resolution be passed on to the Board.

Transition: R. Hughes is working with the new Faculty Council Executive Committee to ensure a smooth transition. The floor will open to nominations for Treasurer and Secretary at the May meeting.

ii. Board of Trustees Meeting: Briefing

Please refer to Dr. Matkin's March College update.

VIII. Committee Reports

Technology: A. Blackman reported that the committee is working on Faculty websites. See attached report in Appendix

Policy: N. Morgan: no report

Common Good: T. McMillen reported that the Committee is continuing plans for the retiree recognition event in May.

FC Procedures and Nominations: D. Lipscomb reported on the election. Decreasing the amount of time for the election did not appear to have much of an effect on the number of votes. Compared to last year's elections, there were only 4 fewer votes with half the election days.

Teaching and Learning: no report

Academic Freedom: J. Jenkins reported that there had been an inquiry but that it had been resolved. See attached meeting report.

Associate Faculty: P. Coble reported that there would be a meeting later this month.

IX. District Committee Reports

Council on Excellence: The opt-out e-mail has been sent.

ACC: no report

CAB: no report

COAT: no report

SOBI: The last SOBI training of the semester will be April 21st.

X. Unfinished Business

K. Balch made a motion to discuss the proposed Faculty Statement of Ethics to the floor. The motion was seconded by T. McMillen. R. Hughes recognized A. West. There was a discussion regarding the proposed statement. Topics included whether or not we need an ethics statement and where it would be published. K. Nyman made a motion that the Council move forward with creating an ethics statement, the motion was seconded by T. McMillen. The motion passed with three members opposed. Please contact A. West with comments or suggestions.

New Business

Please forward any ideas to improve communication regarding Faculty Council to N. Morgan or R. Bzostek.

XI. The next Faculty Council meeting will be May 5, 2017 at CHEC in Room 139. The meeting will be followed by the Retirement reception.

XII. Call to Adjourn

T. McMillen made a motion to adjourn the meeting at 2:15 pm. The motion was seconded by K. Balch.

Minutes approved by Faculty Council President, Regina M. Hughes 4/24/2017

XIII.

Appendix

Faculty Council Committee Report

April 2017

COMMITTEE: Technology Committee

SUBMITTED BY: Karout, Mervat

Last Meeting Date: Meeting was held on Friday March 24th, 2017

Active Members: (In order of last name, list all members who attended meeting/or contributed to work listed in this report.)

Member's names: Ann Blackman, Deborah Cardenas, Ann Cervantez, Sue Furnas, Sharon Hirschy, Rajasree Kannampuzha, Mervat Karout, Gwen Miller, Pat Pierson, Dustin Potter, Mary Weis.

Summary of Discussions/Activities: (List the current items your committee is addressing, status update on those items, action items completed, any subcommittee work, person(s) responsible for each action item, etc.)

- The Technology committee met with Web services and the eLC on Monday 3/27/2017 to discuss two issues. The first was to change the name of two links in "Cougarweb" that are related to requesting/editing Faculty websites. These changes should help clarify the links' intention. The second issue was that the "faculty website" was not user friendly.
- Web- services changed the link names under the "Faculty Links" tab in Cougarweb. The former "Website Account Request" tab is now "Faculty Website Request" and is linked directly to the eLC website. This link will provide help on how to obtain and edit a website. The eLC has agreed to update this webpage with information that reflects the ability of the faculty to use "Mibirise" and "WorldPress" as editing software. Also, the "Faculty Website" tab under "Faculty Links" has been changed to "Faculty Website Directory".
- Web- Services have updated their process for requesting a faculty website, Faculty members are now required to request web space for a new website by calling the "Help desk".

Summary of Action Items: (List action items current under way.)

- Web- services is working on a webpage that will replace the faculty website. It will have a more professional appearance and will be user- friendly.

Next Meeting Planned: on Friday 04/21/2017

Collin College Faculty Council
April 2017 Report

Committee: Academic Freedom

Submitted by: Joan Jenkins, Co-chair

Last Meeting Date: (list date of last physical meeting or the dates of e-discussions)

Committee convenes as necessary when issues are referred to it. Last email communication was at the beginning of Fall '15 semester in response to Regina's request for current committee membership rosters. I contacted previous members to confirm their desire to continue on the committee, as well as others who had expressed their interest in serving.

Active Members: (in order of last name, list all members who attended meeting and/or contributed to work listed in this report)

Bryant, Levi
Howard, Tony
Jenkins, Joan – co-chair
Jury, Fred
Mellott, Elizabeth
Nyman, Kim – co-chair
Phillips, Michael

Rich, Nelson
Sherman, Greg
Sullivan, Jerry
Tulloch, Sam
Ward, Roger
Williams, Byrd

Summary of Discussions/Activities: (list the current items your committee is addressing, status update on those items, action items completed, any subcommittee work, person(s) responsible for each action item, etc.)

A. At this time, the committee has had no cases regarding academic freedom referred to it.

B.

Summary of Action Items: (list action items current under way)

A. (see above)

B.

Next Meeting Planned:

As need arises

