

**Collin College Faculty Council**  
**August 25, 2017**  
**Meeting Minutes**  
**CHEC Boardroom**

**I. Lunch 12:30 PM**

**II. 1:00 PM**

- **President Matkin presented an update on college concerns**
- **Chief Bill Taylor presented a Campus Carry update**

**III. 2:15 PM Call to Order**

**IV. Roll Call**

**Executive Committee**

President: Nick Morgan

Vice President: Rachel Bzostek

Treasurer: Kat Balch

Secretary: Toni McMillen (voted in today)

**Central Park**

Tony Airhart (17-19)

Seema Endley (16-18)

Joe Jaynes (16-18)

Frank Mayhew (17-19) Proxy- Judi Wohead

Toni McMillen (16-18)

Michael Rose (17-19)

### **Preston Ridge**

Kat Balch (16-18)

Levi Bryant (16-18)

Diana Gringo (17-19)

Nick Morgan (16-18)

Kim Nyman (16-18)

Sunita Rangarajan (17-19)

Debra St. John (17-19)-absent

Andrea Szlachowski (17-19)

### **Spring Creek**

Doug Boliver (16-18)

Peggy Brown (16-18)

Mike Cohick (16-18)

Chris Grooms (15-17)

Tony Howard (15-17)

Lynn Jones (16-18)

Tonya McMillion (17-19)

Kay Mizell (17-19)-absent sabbatical

Rebecca Orr (16-18) -absent

Michael Phillips (16-18)

Steve Stallings (16-18)

Roger Ward (16-17)

### **Associate Faculty**

Patricia Coble (16-18)

**V. Approval of May 2016 Minutes** Approved. No recommended changes.

**VI. Election of Secretary**

Kat Balch nominated Toni McMillen. Andrea Szlachtowski seconds. In light of no opposing nominees, motion to vote by Kat Balch. Seconded by Rachel Bzostek. Motion passes; vote approved.

**VII. Treasurer's Report**

Kat Balch reports that the budget from 2016-2017 remains at 1,311.67. This year's Sunshine Fund is at 310.00. The Faculty Council table at All College Day was a success bringing in 1,805.00 for the faculty scholarship.

**VIII. Vice President's Report**

Rachel Bzostek informed the membership that the repository for space to record the activities of faculty council is being created in order to store and archive materials.

**IX. President's Report**

**i. Recognition of Gratitude**

- a. Nick Morgan appreciated the visit from President Matkin.
- b. Congratulations to **Pat Coble** on being a finalist for the **Associate Faculty of the Year Award**.

**ii. Committee Formation**

- a. The president encouraged all members of the faculty council to join at least one or more of the current committees. Joining at least one of the seven will help us to share the work and support. More sub-committees will need to be formed as we work this fall.

### iii. **New Ideas for Emphasis Discussion**

- a. **Revision of Codes:** We may need more revision of codes such as the work the committee did on Ethics, so please recommend new ideas to the committee.
- b. **Support for Associate Faculty:** Training and mentorship for Associate Faculty is a great area of focus as Collin continues to grow. How can we foster a growth environment for our Associate Faculty? The Faculty Council briefly discussed mentorship, teaching training, SOBI training, conferences for professional presentations, support for a higher awareness of job search expectations, support for properly documenting vita and resume items, and college support and funding for training all as potential ideas. The membership was encouraged by how Dr. Matkin also seemed to be supportive of some ways to encourage Associate Faculty as they do work very diligently for the College.
- c. **Faculty Compensation Committee**  
Nick Morgan states that the Faculty Compensation Committee is still a priority. If we have any questions from the Faculty, we will certainly move those forward on the behalf of the membership. The committee member's names are on the web if anyone wishes to look them up. Members discuss that they are concerned about the loss of the 14% Summer pay.
- d. **Campus Management**  
Some members of the faculty council would like to see a more cohesive list of procedures across campuses. The lack of some inconsistent processes seems to be an issue for both full-time and part-time Faculty.
- e. **Personal Days**  
The committee would like to know more about the use of personal days and how they can be used, when they can be used, what they can be used for and when, and how they cannot be used by faculty. There seems to be different interpretations. Nick Morgan will be working on contacting someone who can clarify the rules for us.

## **X. Committee Reports**

Technology: No report.

Policy: No report.

Common Good: The committee is proud to report that last year's events including the New Faculty Reception and the Faculty Retiree reception were a success. We are grateful to have hosted an event in honor of Martha Francis, Michael Jones, and Delores Zumwalt. The committee would like to encourage anyone who is retiring to notify the Committee for the Common Good. Kat Balch reports that we are still taking volunteers for the Balloon Festival which is to be held on Sunday, Sept. 24<sup>th</sup>, 2017. In addition, the committee will also be working with volunteers for the PRC Campus Half Marathon, Saturday, April 14<sup>th</sup>, 2017.

FC Process and Nominations: No report.

Teaching and Learning: This committee needs a chair.

Academic Freedom: No report at this time.

Associate Faculty: Pat Coble said that perhaps this could be the year of the Associate Faculty as we consider ways to help connect Associate Faculty with full-time Faculty. We need to develop more programs for Associate Faculty. She reports that there are still issues with associates who are not informed about door codes and other materials needed for the first day of class.

### **District Committee Reports**

Council on Excellence: No report.

ACC: No report.

CAB: See attached report in Appendix

COAT: Levi Bryant on behalf of Rachel reported that COAT will be sending out an email about assessment in the coming weeks.

SOBI: No report at this time.

**XI. New Business**

No New Business

**XII. Call to Adjourn**

Motion Tony Howard. Seconded Kat Balch.

**XIII. The next Faculty Council meeting will be Sept. 29, 2017 CHEC, 107**

**Minutes taken by:** Toni McMillen (please be nice this is my first time to take FC NOTES)

*Approved by Nick Morgan on September 19, 2017*

**Approved by Faculty Council:**