

## Collin College Faculty Council

*November, 17, 2017 1:00, CHEC 107 | Meeting called to order by President Nick Morgan*

**Attended: President Nick Morgan; Vice President Rachel Bzostek**

<b>SPRING CREEK</b>	<b>PRESTON RIDGE</b>	<b>CENTRAL PARK</b>
Doug Boliver (2016-18)	Kat Balch (2016-18)	Tony Airhart (2017-19)
Peggy Brown (2016-18)	Levi Bryant (2016-18)	Seema Endley (2016-18)
Mike Cohick (2016-18)	Diana Gingo (2017-18) †	Joe Jaynes (2016-18)
Chris Grooms (2017-19)	Kim Nyman (2016-18) Proxy Randy Collins	Frank Mayhew (2017-19)
Tony Howard (2017-19)	Sunita Rangarajan (2017-19)	Toni McMillen (2016-18)
Lynn Jones (2016-18) Absent	Debra St. John (2017-19)	Michael Rose (2017-19) Absent
Tonya McMillion (2017-19)	Andrea Szlachtowski (2017-19)	
Steve Stallings (2017-19)		
Rebecca Orr (2016-18)		
Michael Phillips (2016-18)		
Dean Wallace (2017-19) Proxy by Peter Dawson		
Roger Ward (2017-19)		
<b>DISTRICT ASSOCIATE FACULTY REPRESENTATIVE</b>		
Patricia Coble (2016-18)		

### **Special Presentation**

John Glass gave a presentation focusing on the difference between classroom management issues and a potential SOBI referral issue. Many of the reports they have received recently are issues that should be handled in the classroom through classroom management skills or through incident reports to the Dean of Students. He cites examples of sleeping in class or other persistent acts of disrespect. These issues should be handled through classroom management skills. SOBI is more concerned about radical changes in behavior such as inconsistent attendance after good attendance, noticeable changes in behavior and dress, or behavior that conveys that there is an emotional change such as written or verbal suicidal threats or thoughts. Issues that violate the Student Code of Conduct go directly to the Dean of Students can be reported such as alcohol and drug abuse, discrimination, and threatening words or actions may also be reported to SOBI. A complete handout to remind us of the differences will be sent out by Rachel Bzostek.

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## Approval of Minutes

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The minutes from the October meeting were approved. Motion Tony Airhart; Second Joe Jaynes; Motion passed.

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## Board

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Treasurer's Report: The Sunshine fund has 221.00 remaining. Expenditures for the funds were approved by Nick Morgan. The Faculty Council current operating budget is 4773.25 (3773.25 Operating and 500.00 supplies and travel). The Full-Time Foundation Scholarship is at 6,860.00 and the Part-Time Foundation Scholarship is at 1550.00.

Vice President's Report: No Report.

President's Report: Nick Morgan thanks John Glass for joining us and discussing SOBI.

Compensation Committee Report: Although Nick Morgan cannot give out specific details, he feels the group is making progress and hopes that we will have some information or updates from the President perhaps by All College Day in January.

January All College Day: The next All College Day will be held in a different format where the administration will visit all three campuses in ninety-minute presentations.

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## Committees

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### Associate Faculty:

Patricia Coble Reports that the following Committee on Associate Faculty's sub-committees:

- AF Onboarding and Orientation Training
- AF Career Development and Career Management Training
- AF Professional (Educator) Development Training
- AF Outreach and Support Services

Patricia Coble motions that the Faculty Council increase its representation of associate faculty members having at least one associate faculty representative from each Collin College campus. After a discussion of how this structure might work and function, the nomination was seconded and passed.

Patricia Coble Motions, Tony Howard Seconds. Motion Approved.

Academic Freedom: No Report

Common Good: No Report

FC Process and Nominations: No Report.

Policy: Debra St. John asks us to refer to the handout of the Faculty Statement of Professional Ethics (see also email). The policy committee brings forth the Faculty Statement of Professional Ethics that has been created over the past year for consideration to be placed on the Faculty Council website for others to view. The concept is for this document to eventually update the printed College Policy that is dated back to the 1990's. The motion passed and the Faculty Statement of Professional Ethics will be posted on the Faculty Council website in CougarWeb. Debra St. John Motions; Rachel Bzostek Seconds.

Teaching and Learning: No Report

Technology: The technology committee reports that the college will be looking for an alternative to Turnitin.com. Once they have determined some alternative options, they will allow people to test the programs and will send out a survey to see what users prefer.

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## **District Committee Reports**

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COE—Kimberly Harris reports that the multi-year contracts have been sent back to the departments. The council will soon be examining the submissions for UTD Scholarship Awards. There is 98,000 left in the COE travel funds this year.

ACC: Morgan reports that we had a successful Wild Wild West event and chili cook-off at the Central Park Campus. The students enjoyed the zip-line and a pie eating contest.

CAB: CAB listened to a request from Jon Hardesty to add a standardized list of questions to be answered by individuals hoping to add classes to the core. These answers will help CAB capture many of the discussions that have been taking place informally. He also requested that the current core curriculum form be used to show how learning activities align to COAT assessment for new core classes.

Surgical technology proposed the creation of a new advanced technical certificate and associated classes for a “First Assist” program. This would be the only program of its kind in the state of Texas.

COAT: The committee is creating a depot for successful assignments for assessment for instructors to access, view, and contribute to for conducting COAT assessments. A Sub-Committee is working on revising rubrics for the assessments to pull them into alignment with the actual typical assignments. Also, the assessment dates for COAT are May 30<sup>th</sup> and 31<sup>st</sup> and they would appreciate volunteers.

SOBI: See earlier discussion with John Glass.

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## **New Business**

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### Committee Membership Selection Process

Michael Phillips asked the Faculty Council and Members to consider as a part of shared governance and commitment to the success of the college that the committee accept his proposed resolution (see pervious email form Nick Morgan form November for the full resolution). His concern is that we need a variety of disciplines represented on specific college committees and that in the future stagnation may cause issues.

The members discussed how we needed to define committees, types of committees, and how certain committees are by vote and others are by appointment. The committee responded with a discussion and a request to research the types of participation in committees at other institutions. The primary focus of this conversation was on the types of committees that rule faculty policy, hiring, and procedures.

Peggy Brown motions that the group look at peer institutions and how they form committees and moves that we investigate other institutions that have a structured committee formation policy in place; Levi Bryant Seconds; Vote Carries.

### Travel Procedures

Levi Bryant discussed varying difficulties in creating travel paperwork and issues with completing the process. As a result, the members decided to form a committee to explore how we can support, refine, and streamline this process as a way of supporting the college and their endeavors to help faculty travel.

Levi Bryant motions; Debra St. John Seconds; Motion Carries.

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### **Adjournment**

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**Call to Adjourn at 3:30.** George Jackson Moves to adjourn. Tony Howard Seconds. Motion approved.

**Minutes taken by:** Toni McMillen

*Approved by Nick Morgan on January 16, 2018*

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### **Next Meeting**

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Friday, Jan. 19, 2018 CHEC Room 107, 12:30 Lunch; 1:00 Meeting

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### **Faculty Council Spring Meeting Schedule**

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Friday, January 19, CHEC 107

Friday, February 23, CPC Pike Hall

Friday, March 23, CHEC 107

Friday, April 20, CHEC 107

Friday, May 4, CHEC 139