
April 20, 2018 1:00pm CHEC 107 | Meeting called to order by President Nick Morgan

Attended: President Nick Morgan; Vice President Rachel Bzostek; proxy Aaron West

SPRING CREEK	PRESTON RIDGE	CENTRAL PARK
Doug Boliver (2016-18)	Kat Balch (2016-18)	Tony Airhart (2017-19) Proxy Barbara Stern
Peggy Brown (2016-18) Proxy Kyle Wilkinson	Levi Bryant (2016-18)	Seema Endley (2016-18)
Mike Cohick (2016-18)	Diana Gingo (2017-18) Absent	Joe Jaynes (2016-18)
Chris Grooms (2017-19) Unable to attend	Kim Nyman (2016-18)	Joan Hunsaker (2017-19)
Tony Howard (2017-19)	Sunita Rangarajan (2017-19)	Toni McMillen (2016-18)
Lynn Jones (2016-18)	Debra St. John (2017-19)	Michael Rose (2017-19)
Tonya McMillion (2017-19)	Andrea Szlachtowski (2017-19)	
Kay Mizzell (2017-19)		
Rebecca Orr (2016-18)		
Michael Phillips (2016-18)		
Dean Wallace (2017-19)		
Roger Ward (2017-19)		
DISTRICT ASSOCIATE FACULTY REPRESENTATIVE		
Patricia Coble (2016-18)		

Approval of Minutes

Minutes approved and seconded. Motion Joe Jaynes, Levi Bryant

Board

Treasurer's Report

Sunshine 220.00 Cash; General Funds 2529.99

Vice-President's Report:

The proposed student survey resolution has been posted on the faculty council page on the adopted resolutions page.

President's Report:

School Marshal Program: People who have a license to carry can be trained. A school marshal would have some of the protection of the college. This was designed for K-12 schools. However, the law may be expanded to the two-year schools. This is a training opportunity. If anyone is interested, email the safety committee about being a part of this program. You go through two weeks of training and you become a peace officer and get trained by the district. The names will not be published for security purposes.

Compensation Committee: No meetings this semester. The ideas from Faculty Council have been taken to the meeting. Summer pay has not been addressed. The professor emeritus program is looking very favorable. The group discusses concerns about office hours, summer overloads, COE terms for submitting MYC, and summer service.

PR Templates:

The public relations office has setup templates for us to use to guide work requests to be sent to the print office.

Election:

Recognizes new representatives. Nick thanks Pat in her efforts in creating new seats for Associate Faculty.

Committees

Associate Faculty: All but one of the sub-committees is resuming. There are multiple groups working on faculty development for all Faculty. Next, the discussion is how we can collaborate to enhance the transition and experience for representatives.

Academic Freedom: No Report

Common Good: Retiree Ceremony is being put together. If you know a retiree, encourage the to attend and be here to support them.

Policy: No report.

Election:

- The election went smoothly. A report by campus was given to show participation. Participation went from 59% to 57% participation from the previous year. Moving to a ten-day time frame we still had a decrease. The five-day election seems to keep people on task. The associate faculty votes were somewhat difficult due to the email lists used.
- For the faculty associate election process, a picture and bio was provided to the associates within the voting tool. This link was used this time, and there was a suggestion made that we could do links for full-time faculty elections.
- Proxy Discussion: The procedures committee is looking at the use of a proxy. There are six points in the rules about attendance and sending a proxy. One reason we do that is to have enough representatives present to hold a vote. As we know, finding a proxy is difficult. However, this benefits us and could possibly be a good way to introduce a new person to attend and get involved. Sending a proxy does not count as an absence.
- The council discusses allowing a FC rep serve as a proxy for an absent rep.
- A question had been raised as to when a Faculty Council member could not be present could someone Skype into the meeting. This opens the door for any faculty to Skype in to this location, which means that attending the meeting could be opened up to the whole campus. This is something to be considered.

- Should a rep miss three or more meetings per year without a proxy, the representative seat will be declared vacant.
- Nick asks the elections committee to consider the ideas discussed and report back to the council.

Teaching and Learning: No Report

Technology:

Prezi: Work force and Dual Credit wanted Prezi, and we now have an institutional license.

Proctor U: This is an effective way to proctor tests. A discussion of cost and how instructors would or would not use these tools was held. For online students, we give tests and we still have cheating and we know this is an issue. The instructional technology wants the faculty council member's opinions on adding a fee that would include proctoring. Some concerns were that not all instructors would utilize the tool.

Summer Institute: Requests for proposals will be sent soon. The development dates are in June.

Committee Formation: Michael and Nick dissolve the committee, which has done a good job in bringing in people for this task.

District Committee Reports

COE— The Outstanding Professor will be announced Monday at noon after the run-off election. Rebecca Orr is the incoming Chair of COE. You will also be getting an email about how to obtain a degree.

ACC: The ACC is dissolved and is now titled Staff Council. They have elected a Jackie Langford as the new President. Tyler Young has been brought up as a valuable contributor to ACC and he served to help the transition, and they wish to keep him on their team. Bonnie Ford served as an associate faculty serving the Staff Council.

CAB: Web use and mobile devices in the classroom were discussed.

COAT: They have changed the cycle for assessment from two years to three years. Ultimately, an assessed class will be assessed less frequently.

SOBI: The guides are posted on the website. The associate Deans are being asked to promote the resource guides to faculty as they provide a great resource for helping students.

Multi-Year Contract:

- Information Session next Friday, CHEC 107, 1:00
- Some items including the board report has changed
- Three-year contracts did not have all correct information and a second copy may be coming. Check your contact before you sign it to make sure it is correct.

Faculty and Student Food Bank:

A committee of 20 people from all three campuses met. The committee wants to make sure this support is something that can be made available on all three campuses. The committee started the research on food insecurity. The committee explains "food insecurity" as when we lack enough food for a "healthy lifestyle." They argued that one of the barriers to finding food insecure students is that students believe they should be hungry. Another important correlation to food insecurity is the drop in GPA from a 3.0 to a 2.4. The

Texas Food Bank data states that we have a 16% food insecurity in Collin County and we can correlate this to free school lunches. While students discuss needing rent money or gas money first, these are related to being homeless which seems to come out more often than food discussions. The other goal is to maintain dignity as we proceed through this process. The committee has yet to explore what type of foods to have and provide. Each food pantry runs differently on how they function and what types waivers are used or not. They have set up committees for physical space, promotion, and implementation.

The committee will be working on taking a proposal to the leadership in the fall. Proposed names for the pantry were as follows:

- Collin Cupboard CC
- Colin's Assistance Network CAN (This one won)
- Collin's Empowerment and Support for Tomorrow C'EST
- Faculty Assisting Collin Students --FACS

Discussion of Concerns:

- Kimberly Harris states that studies have been done that we do have food insecurity in Collin County; therefore, we know our area has a need.
- There are concerns that the data is not yet present for us to establish a pantry here.
- SCC mobile food truck/pantry and The Office of Student Engagement might have more information about the food truck was received.
- Forty percent of our students are on scholarships, which means that we have a potential for need here.
- This is a possibly a long-term commitment, how do we fund or provide food, and implement the process within the rules of our business office.
- What type of college account can be used for this project?

Response Ideas Discussed:

- Approach the Committee of the Whole and propose a collaboration between faculty and students.
- The committee might become a Faculty Council sponsored group instead of being simply sponsored by faculty.
- The foundation has the potential to work with this committee and has the ability to host charity events.
- Kay adds, there is a committee working on finding food sources instead of fundraising. The cost here would be more like running copies and advertising because the food would be donated.
- Possible partnerships with student organizations for fundraising or food collection to defray any expenses could be created.
- Possible partnerships with local food pantries as patterned after other models like the Mobile food pantry.

A motion to allow the committee to continue to explore what they are doing to request the support of the leadership. Motion; seconded. Motion carries

New Business

- August 2015 a committee worked on leave without pay. Faculty members had to tell Deans by March 2 their proposals by the end of the spring semester.

- In this discussion, those with positive evaluation and who resigns will be eligible to teach at formula pay. However, some reports that this may not be the case. Some members understood that the discussion was approved by Deans, the Committee, and those in the HR in the meeting. It is our understanding, that those who have resigned may have been denied Summer teaching at formula pay.
- Does the Sunshine Fund take Pay-Pal. The current answer is no.
- Faculty Scholarships; We currently have seven full-time and one part-time scholarships sponsored by our faculty fundraiser.

Adjournment

Call to Adjourn motion made; seconded, and approved.

Minutes taken by: Toni McMillen; Notes typed by Toni McMillen

Approved by Nick Morgan on April 30, 2018

Next Meeting

Friday, Friday, May 4, CHEC 139 – Honor Retiring Faculty