

Collin College Faculty Council

August 24, 2018 1:00, CHEC 139 | Meeting called to order by President Nick Morgan

Attended: President Nick Morgan; Vice President Kat Balch

Representatives

McKinney	Frisco	Plano
Tony Airhart (2017-19)	Ellen Bell (2018-19)	Leda Cott (2018-19)
Joan Hunsaker (2017-19)	Debra St. John (2017-19)	Tony Howard (2017-19)
Michael Rose (2017-19)	Sunita Rangarajan (2017-19)	Tonya McMillion (2017-19)
Seema Endley (2018-20)	Rachel Bzostek (2018-20)	Kay Mizell (2017-19)
Toni McMillen (2018-20)	Diana Gingo (2018-20)	Dean Wallace (2017-19)
Joe Jaynes (2018-20)	Randy Collins (2018-20)	Roger Ward (2017-19)
	Suzanne Jones (2018-20)	Doug Boliver (2018-20)
	Jason Morgan (2018-20)	Bridgette Kirkpatrick (2018-20)
		Marta Moore (2018-20)
		Michael McConachie (2018-20)
		Barbara Stern (2018-20)
		Stephen Whitley (2018-20)
Associate Faculty Representatives		
Susan Owens (2018-20)	Bonnie Ford (2018-20)	John P. Williams (2018-20)

Special Presentation:

President Matkin's Visit: Dr. Matkin shared with us that a number of factors that were examined regarding pay including: local ISD pay, similar institutions, and salary increases for peer institutions in comparison to the College. There was an examination of the cost of living in Collin County. He recapped the current pay increase announced at All College Day and the new dual credit stipend amounts. He also discussed some potential proposals that could benefit the individual faculty members during retirement.

Approval of Minutes

Minutes for April and May approved and seconded. Motion Joe Jaynes, Seconded by Levi Bryant

Board Reports

Secretary: Toni McMillen-The secretary requests that longer be submitted in writing on the Wednesday prior to the meeting so that she can capture the report more accurately.

Treasurer's Report: Bonnie Ford

FC Fund:

C	18	230708	Adjusted Budget	YTD activity	Commitments	Available Balance
712655	E	Meetings Expense	6000	3620.43	495.08	\$ 1884.49
733110	E	General Supplies	500	0	0	\$ 500
744220	E	Professional Development / Travel	500	0	0	\$ 500

Sunshine Fund: **\$ 345.10**

Full Time Faculty Scholarship:

Previous balance	\$ 11,010.39
All College Day donations	\$ 2,420.00
New total	\$ 13,430.39
Fall 2018 scholarships (to be applied)	(\$ 8,750.00)
Balance after scholarships applied	\$ 4,680.39

Vice-President's Report: Kat Balch attended the State of the Community for Collin County, reported where the community was going in terms of planning.

President's Report:

- Welcome new faculty—Over 50 full-time faculty have been hired this Fall.
- Associate Faculty Academy-will focus on pedagogy and how to get full-time positions at Collin. There will be different tracts available throughout the semester. This will begin in a matter of weeks to support the associate faculty—giving them a boost for applying for full-time applications.
- Wylie Ground Breaking, Oct. 19, Time 9am
- CCTC Ground Breaking, Sept. 7, Time 9am
- Student Evaluations: Note there is a change in the range of questions and no longer has a mid-point. This is a new process and there may be changes and enhancements after the first year.
- School Marshall Programs: The program is moving forward and is going forward to the board next week.
- Procedure: Regina Hughes Promotion to Associate Dean; motion to examine her position on the FC executive committee. A question was posed: Can the immediate past president remain on the committee? Dan's response: In the past, we did not require the past president to serve and this is not required in the committee handbook.

Academic Freedom: Roger Ward--No Report

Associate Faculty Chair: Bonnie Ford passes Chair of Associate Faculty on to Susan Owens. Bonnie reports that the associate faculty would like to be able to be absent without being docked in pay for professional development. Toni McMillen, as the McKinney representative, adds that associate faculty at the McKinney Campus would also like to be able to have a sick day or to earn sick days.

Committee for the Common Good: Kat Balch and Toni McMillen

- Balloon Festival, Sunday Sept. 23, 2018--We already have 50 volunteers; however, we have 258 slots total.
- We will welcome the New Faculty members at the Faculty Council September meeting.
- Retiring Faculty will be honored in the Spring of 2019.

Procedures and Nominations: Dan Lipscomb asks the council to please let us know if you see any need or changes needed for procedures and policies.

Policy: Debra St. John-This committee could use more members. This is one of the most critical committees for our faculty.

Teaching and Learning: Tonya McMillion Proxy by Paula Miller-We are currently reviewing the student handbook.

Technology: Sunta Ragarajan and Tonya McMillion- They met with Dr. Barnes to discuss improving the syllabus management system for the faculty. More updates will be coming.

Chris Grooms Scholarship: A discussion to nominate Tony Howard to work with Dr. Sullivan for recruiting members for the scholarship committee was held. Kat motions; Toni McMillen, seconds.

Academic Ladder: Nick has asked Dr. McConachie to examine how our sister institutions address the academic ladder question. Committee questions include: What do other community colleges do? Do we want to adopt this change here? If the answer is yes, what would the rubric for this look like? Mike has reached out to some faculty already.

Committees

Staff Council: Meals on Wheels and Harvest Boxes will be a focus project this year.

CAB: Tony Howard- We met for five and a half hours approving of a sports management program; and we examined a degree in cyber-security that did not pass.

COAT: Rachel Bzostek-Met this week and made some changes to the rubrics and the timeline for changing rubrics. There is also an update to the timeline for using evaluation tools.

COE: Rebecca Orr- COE will be having an election the day after Labor Day to fill health sciences position and for Andrea who is now associate Dean and a slot for Regina Hughes. Voting will end Sept. 10th. For those who would like to serve, this is due next Friday. Other reminders:

- MYC-Look those board reports over so that they do not get sent back.
- Website: The website is being examined for clarity and edits that help to clarify.
- Travel-Funds: For full-time faculty, the amount currently allotted up to 1,600 for attendance; 1,800 for presenters as funds are available.
- International travel still goes through COE funds and can be internal or external to the U.S.; however, there is an extra form on the travel page that will be attached in Concur.

SOBI: Rachel Bzostek -SOBI has announced training events on the Cougar Calendar; A Citizen Response to the active shooter event is to be held where one learn strategies on how to deal with active shooters. Expect events throughout September and October. There are also trainings for how to deal with classroom situations and how to deal with difficult students.

New Business

Sunshine Fund Checking Account: Nick asks Bonnie to take a fresh look at this idea to give us feedback. Paula Miller has some ideas about why we did not have one in the past and she will work with Bonnie.

Parking: An idea is being discussed to possibly charge for parking. Responses/Discussions:

- Our question is, do we as faculty want to have our own parking? A large consensus of yes was heard.
- Concerns: Faculty parking might go against the student first concept.
- The people who need parking are associates or dual credit instructors who come and go.

Meeting Adjourned

Tony motions to adjourn; Bonnie seconds

Next Meeting

Next Meeting: September 28, 2018

Meeting Minutes approved by Nick Morgan on 9/21/2018

Calendar Reminder:

September 2018	FRI 09.28.18
October 2018	FRI 10.26.18
November 2018	FRI 11.16.18
December 2018	FRI 12.07.18
January 2019	FRI 01.18.19
February 2019	FRI 02.15.19
March 2019	FRI 03.22.19
April 2019	FRI 04.12.19
May 2019	FRI 05.03.19