

## Collin College Faculty Council

*Sept 27, 2018 1:00, CHEC 139 | Meeting called to order by President Nick Morgan*

Attended: President Nick Morgan; Vice President Kat Balch

### Representatives

<b>McKinney</b>	<b>Frisco</b>	<b>Plano</b>
Tony Airhart (2017-19)	Ellen Bell (2018-19)	Leda Cott (2018-19) Proxy: S. Mann
Joan Hunsaker (2017-19)	Debra St. John (2017-19)	Tony Howard (2017-19)
Michael Rose (2017-19) Proxy:	Sunita Rangarajan (2017-19)	Tonya McMillion (2017-19)
Seema Endley (2018-20)	Rachel Bzostek (2018-20)	Kay Mizell (2017-19)
Toni McMillen (2018-20) Proxy: C Thurman	Diana Gingo (2018-20)	Dean Wallace (2017-19)
Joe Jaynes (2018-20)	Randy Collins (2018-20)	Roger Ward (2017-19)
	Suzanne Jones (2018-20)	Doug Boliver (2018-20)
	Jason Morgan (2018-20)	Bridgette Kirkpatrick (2018-20)
		Marta Moore (2018-20)
		Michael McConachie (2018-20)
		Barbara Stern (2018-20)
		Stephen Whitley (2018-20)
<b>Associate Faculty Representatives</b>		
Susan Owens (2018-20)	Bonnie Ford (2018-20)	John P. Williams (2018-20)

### Approval of Minutes

Minutes for August approved.

Motion: Joe Jaynes

Seconded: Debra St. John

### Parking Lot Resolution: Dr. West

- Parking will become paid parking at Collin
- Recommendations from committee:
  1. Create designated lots for FT faculty, PT faculty, Staff
  2. Reusable sticker for parking that can be transferred easily between vehicles
  3. Designated parking from 8 – 6 on weekdays
  4. Not mandatory for faculty to use
- Send comments/thoughts on parking recommendations to [FC@collin.edu](mailto:FC@collin.edu) for further discussion

### President Matkin visited with FC

- Opening of Public Safety Training Center
- Welcome to new faculty
- Coming in Fall 2021 we will have 5 major campuses, 2 minor campuses, and 4 additional campuses
- Coming soon, scheduling will change to being automated instead of manual
- Asked to bring a Zogotech demonstration to FC next month.

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### Board Reports

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#### Treasurer's Report: Bonnie Ford

#### Vice-President's Report: Kat Balch

- Congratulations to the staff council for having their first meeting, and welcome to Jackie Langford, President of Staff Council.
- Balloon Festival was cancelled due to flooding. Service hours are being honored for students who volunteered for balloon festival. Still waiting on update if Collin will receive the \$3,000 for scholarship funds.
- Faculty Scholarship – 7 combined Associate Faculty and Full Time Faculty scholarships were awarded for Fall 2018.

#### President's Report: Nick Morgan

New Full Time Faculty Recognition

Public Safety Center Opening

Safety Committee Meeting

Professor Emeritus

School Marshall Program – first reading, email comments to FC@collin.edu

Academic Freedom: Roger Ward – no report

Associate Faculty Chair: Susan Owens – have not met yet

Committee for the Common Good: Kat Balch and Toni McMillen

- Balloon festival
- Planning stages for retirement celebration at April or May FC meeting

Procedures and Nominations: Dan Lipscomb – no report

Policy: Debra St. John – no report, new member

Teaching and Learning: no report

Technology: Sunta Ragarajan and Tonya McMillion

- Looking into syllabus management system
- Subcommittee on video making for online courses

Chris Grooms Scholarship: Tony Howard – in progress

Academic Ladder: Mike McConachie – see attached report

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## Committees

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Staff Council:

- Met for first time
- Voted in executive committee

CAB: Gwen Miller

COAT: Rachel Bzostek

- Assignment reviews
- Creating assignment depot for submitting assignments for review

COE:

- Travel funds still available.

SOBI: No report

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## New Business

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Embedded Textbooks in Courses:

- Embedded textbooks in courses would make the cost of purchasing textbook part of course cost.
- Concerns/questions:
  - Do faculty lose the ability to choose materials?
  - Are students required to purchase new book as part of course cost instead of purchasing used books?
  - Is this an academic freedom issue?
  - This policy serves companies (publishers/bookstore) instead of serving students.
  - Some departments require online homework management systems. Embedded textbooks can ensure all students purchase the online HMS and are prepared to begin class on first day.
  - What about faculty who use Open Stax material?
  - Would this be electronic textbooks only, or include printed books?
- Question has been submitted to the academic freedom committee for review and recommendations.

Classroom Names:

- Can we recognized retired faculty who have distinguished service with Collin by naming classrooms and displaying plaques in classrooms?
- Concerns:
  - Naming classrooms by both number and name can cause confusion for students.
- Nick proposed to put a pin in this idea and discuss further at a future FC meeting if there is interest.

Meeting Adjourned

Cookies and desserts are available to celebrate new FT faculty attending FC.

Call to Adjourn

Motion: Tony Airhart

Second: Jason Morgan

Next Meeting

Next Meeting: 10/26/18

Calendar Reminder:

October 2018	FRI 10.26.18
November 2018	FRI 11.16.18

December 2018	FRI 12.07.18
January 2019	FRI 01.18.19
February 2019	FRI 02.15.19
March 2019	FRI 03.22.19
April 2019	FRI 04.12.19
May 2019	FRI 05.03.19

**Academic Ladder Committee Report**  
**September 28, 2018**

The Academic Ladder Committee consists of Debra St. John, Randy Collins, & Kat Balch from the Frisco Campus; Gina Perkins from the McKinney Campus; and Tony Howard, Gerald Sullivan; and Mike McConachie from the Plano Campus

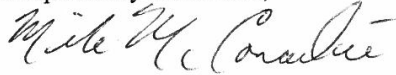
Since the last FC meeting, we have been working on the first charge given us: investigating if other community colleges have an academic ladder or rankings. So far, we have gathered data from eight institutions: Austin, Blinn, Dallas, El Paso, Lone Star, Maricopa, Miami-Dade, and Tarrant.

Three of these institutions—Dallas, Lone Star, and Maricopa—do not have faculty rank.

The other five have various forms that also vary in how rank is determined. It appears the most common way is some combination of degree plus graduate hours or years of experience. Austin even applies rank to its adjuncts (i.e., Adjunct Associate Professor). Of the ones we have looked at so far, Miami-Dade has the most complex with junior and senior faculty and two ranks within each. Tarrant's is the simplest.

Email discussions have started on the second part of our charge: Should Collin adopt some type of faculty rank or academic ladder? While the email discussion certainly has a drift, we need more time to discuss and firm up what the decision might be. We may be ready with a final report by the October FC meeting, but we will certainly meet the November deadline.

Respectfully submitted,



Mike McConachie  
Chair, FC Academic Ladder Committee