

Collin College Faculty Council

March 22, 2019, 1:00, CHEC 107 | Meeting called to order by President Nick Morgan

Representatives

McKinney	Frisco	Plano
Tony Airhart (2017-19) Proxy by Toni McMillen	Ellen Bell (2018-19)	Leda Cott (2018-19)
Joan Hunsaker (2017-19)	Debra St. John (2017-19)	Tony Howard (2017-19)
Michael Rose (2017-19)	Sunita Rangarajan (2017-19)	Tonya McMillion (2017-19)
Seema Endley (2018-20)	Rachel Bzostek (2018-20) (a)	Kay Mizell (2017-19)
Toni McMillen (2018-20)	Diana Gingo (2018-20)	Dean Wallace (2017-19)
Joe Jaynes (2018-20) Proxy by Mike Rose	Randy Collins (2018-20)	Roger Ward (2017-19)
	Suzanne Jones (2018-20)	Doug Boliver (2018-20)
	Jason Morgan (2018-20)	Bridgette Kirkpatrick (2018-20)
		Marta Moore (2018-20)
		Michael McConachie (2018-20)
		Barbara Stern (2018-20)
		Stephen Whitley (2018-20)
Associate Faculty Representatives		
Susan Owens (2018-20)	Bonnie Ford (2018-20)	John P. Williams (2018-20)

Vice President-Kat Balch (a)

Minutes taken by Secretary Toni L. McMillen

Approval of Minutes Motion; approved

Board Reports

Treasurer's Report: Bonnie Ford

	FC Categories					Balance
	General Contracted Services	40	40	0		0
	Meetings Expense	6000	2312.25	455.19		3232.56
	General Supplies	960	180	0		780

Vice-President's Report: Kat Balch, No Report

President's Report: Nick Morgan, President

- Executive Team Reorganization-see message from Dr. Matkin
- A brief discussion of the recent reorganization was held
- Faculty questions: Who will we work with for questions to sophomore lit and other questions. Those questions now go to Dr. Matkin and Sherry Schuman

Standing Faculty Council Committees

Academic Freedom: Roger Ward and Diana Gingo-Chairs, No Report

Associate Faculty: Susan Owens, Chair

- Bonnie Ford-We are hosting a third workshop on each of the three campuses on how to deal with interviews.

Committee for the Common Good: Kat Balch and Toni McMillen, Co-Chairs

- The retiree reception will be at the last meeting in May. If you know anyone who is retiring, please email Toni McMillen or Kat Balch.

Policy: Debra St. John, No report

Procedures and Nominations: Dan Lipscomb, Chair

- **Elections-** The bibliographies or short bios for elections will not happen this time due to a lack of initial response. Our go to person in institution research has left. Reminders will be sent out for those who have not yet voted during the election time frame. See slides from meeting. See candidates on ballot.

Teaching and Learning: Kelly Martin-see the attached draft from meeting.

- Levi will email Kelly to give her his wording about critical thinking to help to expand the statement.
- Feedback should be sent in the next few weeks before the next meeting so that the resolution can be finalized. A discussion of approaches to this subject from broad based to myopic views have been held
- . A discussion of what employer's might prefer was held and how they might want students with a wider span of experience.

Technology: Mervat Karout

- Update on moving students from Gmail to office 365. There is an upcoming meeting to discuss the issue with David Boyd. Issues with banner and science still continue.

AD Hoc Faculty Council Committees

Academic Ladder: Mike McConachie, Chair-No report.

Chris Grooms Scholarship: No report.

Recognition: Cathy Thurman, Committee Update- See also slide from meeting.

The concept includes posting a plaque on each campus for those who have accomplished distinguished service. Who qualifies?

- Faculty with at least 9 years on two multi-year
- Faculty with 10 Years or 20 Semesters

- Items to be included on the plaque are: name, discipline, and years of service
- Those who worked at multiple campuses will be given the opportunity to choose the campus where their name will appear
- Staff Council would like to participate with the recognition
- How will we handle recognition of long-term part-time faculty? Nick believes that we can work on that as well

District Committees:

Staff Council: Liz Howard, VP

- **Silent auction**-will be held again. Item donations can begin soon.
- **Meals on Wheels Donations**-are being accepted through April.

CAB: Gwen Miller, CAB –No Report

COAT: New rubric for social responsibility; grading is during the May-mester, and-you can volunteer!

COE: Rebecca Orr, Chair

- **Contract Renewal**- If you are up for contract renewal, please RSVP for the reception at the next board meeting. Multi-year for next year information should come out next week. A ballot for COE elections will come out soon.
- **Faculty Evaluations**-There is a new online faculty evaluation is just being rolled out. Currently, there are no changes to report for the process. We are not ready to fully change the process at this time. If you are up in 2020, you will have no self-evaluation. We will just use your annual self-assessment. Fill out your self-assessment this year as if it were your multi-year contract.
- **COE Funding Requested**- COE asked for 90,000 more for next year than what we asked for last year. When completing travel, please ask for the for the total amount so that we can justify an increase on travel expenses.
- **Concur Requests Made Clear**-Paula Miller-When your funds are nearly gone, you will need to make the request clear. Be sure you say, I will pay the rest of the uncovered amount in the first header. This will help to clarify this point in your Concur Travel request.

SOBI: No report.

New Business

Testing Center Ellen Bell, Developmental Math Testing in Testing Center

- Recently, math instructors discovered that it is no longer possible to have tests in the testing center for developmental math. This is problematic because many instructors have to find time in their class schedules to give tests in class. Everyone is having to redo their schedules to fit the testing into the semester.
- Another subject instructor added that the testing center will not take more than five students from any course at a time from any one class section.

- Discussion ideas: This policy does not necessarily serve students. Perhaps this came from the administration rules; however, more students are going to need this service as we are more accommodating for different types of classes such as online coursework.
- To have this change mid-semester doesn't work well for Developmental Math. It is problematic for instructors who already have course calendars in progress.
- If the syllabus is a contract and someone external from the process changes the system, the students may feel lost or lose confidence and faith in the instructor.
- This is problematic for classes that have 70% Access students when the other 30% will be testing in the classroom which causes a discontinuity in procedures and the schedule –especially when policies change after the semester begins.
- The Survey on Space may have impacted these decisions. A survey went out that McKinney instructors report they did not receive or get to give feedback on.
- A discussion is held about asking for immediate relief on this situation; Nick will visit all three testing centers to find out more information.
- Since Math has shared syllabus, calendar, goals and student learning outcomes, the instructors will be held to that standard. Therefore, this also impacts the way the students perform overall and possibly how they complete course evaluations.

Meeting Adjourned

Levi motions; Debra St. John Seconds; Motion passes

Next Meeting: Calendar Reminder: Friday, May 3, 2019 CHEC 139
