

Collin College Faculty Council Meeting

Date: August 25th, 2023

Time: 1:00PM

Location: CHEC, Room 107 and via Zoom

Roll Call: Matthew Hamilton, Secretary

Representative	Campus	Division	Attending	Non-attending
Lauren Angel	Frisco	Richardson	X	
Sofya Antonova	Plano	Wang	X	
Josh Arduengo	Plano	Streater	X	
Shannon Bates	Frisco	Richardson	X	
Lindsey Brown	McKinney	Peruski	X	
Mike Brucia	Technical	Coffman		X
Roberta Cravo	McKinney	Evans	X	
Clayton Cummings	Districtwide	Adjunct Rep	X	
Tara DeAndrea	Plano	Millen	X	
Chris DuBois	Plano		X	
Seema Endley	McKinney	Evans	X	
Andy Galloway	Districtwide	Galloway	X	
Rhonda Green	McKinney	Millen		X
Cynthia Gruver	Frisco	Powell	X	
Matt Hamilton	McKinney	Evans	X	
Tony Howard	Wylie		X	
Joe Jaynes	Technical	Gainer	X	
Lynn Jones	Plano	Streater	X	
Natalie Malin	Districtwide	Adjunct Rep	X	
Tonya McMillon	Frisco	Powell	X	
Serena Richards	Frisco	Richardson	X	
Linda Sears	Plano	Tinnen	X	
Jason Smoot	Plano	Wang	X	
Dianne Stroman	iCollin		X	
Stephanie Tyson	Districtwide	Adjunct Rep	X	
Jimmy Wallace	Plano	Tinnen	X	
Stephen Whitley	Plano	Wang	X	

Approval of minutes

- Motion to approve August minutes made by Joe Jaynes, seconded by Tony Howard. Motion approved.

Executive Committee Reports

- **Treasurer's Report:** Josh Arduengo
 - Total remaining balance: \$2653.96

- **Vice-President's Report:** Rebecca Orr
 - IRB and IP Policies
 - Minor edits to IP policy in the Board Agenda/Documents. Concerns should be directed to Rebecca Orr.
 - Concern that Collin College was not approving research grants. A subcommittee met and proposed creation of review board consisting of faculty, administration, and staff. Proposal will be voted on at the next board meeting.
 - International Travel Policy
 - Travel to Hawaii, Alaska, Canada, and Mexico is not considered "international" travel.
 - Questions were raised as to why faculty could only apply for international travel reimbursement every 3 years. Rebecca Orr will follow up and bring it back up at next meeting, if needed.
 - Newsletter
 - Focus this next year will be on identifying lesser known policies and/or processes and methods at Collin College that can help facilitate a better faculty experience.
 - Additional focus will be on faculty accolades and advocacy, and letting faculty know what's occurring at the college.

- **President's Report:** Kimberly Harris
 - AGS
 - Will meet in September. Report at that time.
 - Board Meetings
 - Rebecca Orr will attend board meetings in Kimberly Harris' stead. Volunteers are needed to attend policy meetings beforehand. Interested parties should contact Kimberly Harris or Rebecca Orr.
 - Potential Task Forces
 - Dean of Students Task Force
 - Will work with DOS and Registrar to examine the process that students go through for academic dishonesty. Goal is to create a better process.
 - Gradebook Task Force
 - Will examine different options that professors can use for gradebooks. Focus will be to find alternatives

potential alternatives and/or develop a district-wide policy.

- Dual Credit Task Force
 - Focus will be to fine-tune the faculty experience with dual credit.
- Student Evaluation Task Force
 - Cannot confirm if this task force exists. Will investigate and report back.
- LGI Compensation Task Force
 - Needs to be revisited. Concern is how many are needed for dual load count.
- Office Hours: Online, FTF, & Summer Taskforce
 - Focus will be crafting a concrete policy that makes sense for faculty and administration.
- Workforce Committee
 - If interested, please email Kimberly.
- Updates
 - Dr. Matkin has requested a meeting with all district faculty. A date has not yet been confirmed.
 - Syllabus Landing Page
 - Focus will be to aid student comprehension of course syllabi and policies within.
 - Concerns should be directed to Rebecca Orr.
 - Study Grants
 - An effort will be made to bring these grants back after having gone away with the onset of the COVID-19 pandemic. Concern is whether they will take the form of time release or a stipend.
 - Workday Student Task Force & Student Success Funding
 - Concerns about how this new application will affect certain disciplines. Coordination between IT and faculty will be needed to iron out some of the issues.
 - Foundation Scholarship
 - Donations will be handled online only from now on.
- Feedback Requested
 - Artificial Intelligence
 - Committee met to draft a FAQ concerning AI. Feedback requested by August 28th, 2023.
 - Please email feedback to Regina Hughes (rhughes@collin.edu) or Jomar Isip (jisip@collin.edu)
 - Document will be forwarded by Kimberly Harris
 - Faculty Pay Schedule
 - Examining full-time faculty pay schedule (9 months v. 12 months)
 - Feedback should be directed to Kimberly Harris or Rebecca Orr.

- CRASE Training
- Academic Freedom
 - Concern has been raised over discipline deans making decisions on curriculum and/or textbooks without faculty input.
 - Direct concerns to Kemberly Harris.

Standing Faculty Committee Reports

- **Academic Freedom** – Dianna Gingo
 - No report
- **Adjunct Faculty** – Stephanie Tyson
 - No report
- **Common Good** - Vijaya Velamakanni and Seema Endley
 - No report
- **Policy Committee** – Joan Hunsaker/Joe Jaynes
 - No report
- **Procedures and Nominations** – Rhonda Green
 - Chris DuBois is new faculty rep for CAP/Dual Credit
- **Teaching and Learning** –Les Stanaland
 - No report
- **Technology** – Mervat Karout and Sunita Rangarajan
 - No report
- **OEP** -- Clayton Cummings
 - No report, asking for more volunteers.
- **Resource and Remuneration Committee** – Lorena Rodriguez
 - No report

District Committee Liaison Reports

- CoE – Sukanya Subramanian
 - Consensus was that not enough money is available for travel. \$2000 for trip(s) until the money is gone. 42% of faculty accessed funds, which is down from pre-Covid 49%. Not expected to have any funds past May, 2024.
- CAB – Anna Genneken
 - New Approved Curricular Proposals
 - Information Assurance - AAS and Certificate Level 1
 - Medical Massage Therapy - Certificate Level 1
- COAT –
 - Work with adjunct faculty in your area to help facilitate collection of artifacts.
- SOBI – Kim Gerber
 - Ten active cases for August
 - College has hired a counselor to help provide SOBI Care Reports.
 - SOBI report that indicates a direct threat to individual and/or group is directed to Threat Assessment Team.

New Business

- No new business

Adjourn

- Movement to adjourn by Josh Arduengo; seconded by Clayton Cummings.
- Meeting adjourned at 2:41PM.