

COLLIN COLLEGE FACULTY COUNCIL MEETING

Date: November 17th, 2023

Time: 1:20PM

Location: CHEC, Room 107 and via Zoom

Roll Call: Matthew Hamilton, Secretary

Representative	Campus	Division	Attending	Non-attending
Lauren Angel	Frisco	Richardson	X	
Sofya Antonova	Plano	Wang	X	
Josh Arduengo	Plano	Streater	X	
Shannon Bates	Frisco	Richardson	X	
Lindsey Brown	McKinney	Peruski	X	
Mike Brucia	Technical	Coffman	X	
Roberta Cravo	McKinney	Evans	X	
Clayton Cummings	Districtwide	Adjunct Rep	X	
Tara DeAndrea	Plano	Millen	X	
Chris DuBois	Plano			X
Seema Endley	McKinney	Evans	X	
Andy Galloway	Districtwide	Galloway	X	
Rhonda Green	McKinney	Millen	X	
Cynthia Gruver	Frisco	Powell	X	
Matt Hamilton	McKinney	Evans	X	
Tony Howard	Wylie		X	
Joe Jaynes	Technical	Gainer	X	
Lynn Jones	Plano	Streater	X	
Natalie Malin	Districtwide	Adjunct Rep		X
Tonya McMillon	Frisco	Powell		X
Serena Richards	Frisco	Richardson	X	
Linda Sears	Plano	Tinnen	X	
Jason Smoot	Plano	Wang	X	
Dianne Stroman	iCollin		X	
Stephanie Tyson	Districtwide	Adjunct Rep	X	
Jimmy Wallace	Plano	Tinnen	X	
Stephen Whitley	Plano	Wang	X	

Motion to approve minutes made by Tony Howard, seconded by Andy Galloway
 Minutes approved.

EXECUTIVE COMMITTEE REPORTS

Treasurer's Report – Josh Arduengo

- Total remaining: \$3914.69

Vice-President's Report - Rebecca Orr

- **Newsletter**
 - Please send any faculty accolades to Rebecca Orr at rorr@collin.edu.
- **TCTCA**
 - Clarification on whether faculty should join individually or if the college can join to earn discounts, etc., will be forthcoming.

President's Report - Kimberly Harris

- **AGS**
 - Has not met since last FC meeting.
 - Audit of overloads is the principal concern right now and AGS is working on that.
 - Administration seems to indicate that there should be a hard cap on how many overload courses one can teach.
 - Faculty Council is concerned that capping overloads would hurt student success and/or create a dearth of courses that will go unstaffed.
- **OEP**
 - Focus has been on allowing faculty to choose between 9 and 12-month pay period.
 - Survey to faculty indicated that faculty favor allowing for a choice, which is no longer an option with Workday.
- **Updates**
 - District-wide Committees
 - Over the past AY, Faculty Council has been working with Administration to allow FC to choose some of the faculty appointed to districtwide committees rather than being appointed only by Administration. FC was asked and did offer names to three committees.
 - Low-cost Materials Statement
 - A Low-Cost Materials statement was produced by FC.
 - This statement was specifically requested by Administration because of Collin College's K-12 partners.

- A concern was raised by a faculty member that the statement could be more direct in terms of making it clear that course materials are the prerogative of the faculty.
 - The original statement was edited.
 - Motion was made to approve the statement by Mike Brucia, seconded by Andy Galloway.
 - The motion passed.
 - Statement:
 - The Collin College Faculty is dedicated to upholding its mission of developing skills, strengthening character, and challenging the intellect of our students. The Faculty are committed to promoting academic excellence. Faculty strive to give students the best learning opportunities while working to minimize costs associated with textbooks and educational materials.

Whenever choosing textbooks, course materials, and resources, including suitable ancillary materials, faculty are encouraged to consider adopting First Day Access, Open Education Resources, or other low-cost materials as long as those materials meet the necessary quality, rigor, learning outcomes, and educational standards of the course. Adoption of any materials, both primary and ancillary, is the sole prerogative of the respective academic discipline and/or individual full-time faculty member and should always meet accessibility guidelines and adhere to applicable copyright laws. Faculty will continue to do their part to remove financial barriers for students.

- Academic freedom
 - FC has been asked by Jon Hardesty to put together a process by which faculty can report violations of academic freedom.
 - Academic Freedom Task Force is currently working on this.
- **Task Force Updates**
 - DOS Task Force – John Hoenig & Will Brannon

- Met with Terrance Brennen and other ADs and Jennifer Waites
 - Discussion was if a zero could be put into the gradebook as a placeholder while DOS investigates a violation of academic freedom.
 - Meeting went well, but no final decision has been made.
- Gradebook Task Force – Robert Brown & Marlo Ballard
 - Survey of faculty concerning the use of Canvas gradebooks is complete.
 - The Task Force will report on the results and make recommendations to FC at the January meeting.
- Dual Credit Task Force – Matt Hamilton
 - The task force has not met since last month.
 - The task force’s survey of dual credit faculty has been completed.
 - There were 671 respondents to the survey.
 - There is a lot of information to review and the task force has been conducting independent analysis the past week.
 - After a review and analysis of the survey, recommendations will be made to FC at the January meeting.
- Student Evaluation Task Force – Amina El-Ashmawy & Mike Panahi
 - No Report

STANDING COMMITTEE REPORTS

Academic Freedom – Diana Gingo

- No report

Adjunct Faculty – Stephanie Tyson

- No report

Common Good – Vijaya Velamakanni and Seema Endley

- No report

Policy Committee – Joan Hunsaker

- The committee continues to identify shared-governance board policies.

Teaching and Learning – Serena Richards & Kevin Suber

- Working on the implementation of the “Lunch & Learn” prior to FC meetings each month for the spring semester.

Procedures and Nominations – Rhonda Green

- The committee is reviewing the FC Procedure Manual for updates and needed changes.

- Recommendations for changes are forthcoming.

Technology – Mervat Karout and Sunita Rangarajan

- No report

OEP -- Clayton Cummings

- Report given as part of the President’s Report at the beginning of the FC meeting.

Resource and Remuneration Committee – Casey Carter

- Continuing to collect LGI data and audit of the overloads process for the spring.

DISTRICT COMMITTEE LIAISON REPORTS

CoE – Rebecca Orr

- Faculty **MUST** obtain a spend authorization in order to travel on and be reimbursed with CoE funds: no spend authorization = no reimbursement.

CAB – Anna Genneken

- CAB met on November 11, 2023
 - New Curricular Proposals
 - Software Development
 - Bachelor of Applied Technology – extends the AAS from last time
 - New Courses – SDEV 3310 API Development, 3320 Automation in Testing and Deployment, 3330 Development Processes & Methodologies, 3340 Advanced Data Structures & Algorithm Analysis, 3350 Coding Best Practices, 3360 Cloud-Enabled Software Development, 4310 Connected Software, 4320 Current Trends in Software Development, 4330 Senior Team Project: Planning and Design, 4340 Senior Team Project: Coding, Testing, and Implementation
 - Recommended Core Courses – ENGL 2311 Technical and Business Writing, PHYS 1415 Physical Science I, GOVT 2305 Federal Government, ENVR 1401 Environmental Science I, HIST 1301 US History I, HIST 1302 US History II, GOVT 2306 Texas Government, KINE 1164 Introduction to Physical Fitness and Wellness
 - Fall 2025 is projected first semester of junior level coursework
 - No expedited proposals
 - Informational Report

- MUSI 2389 and SOCW 2389 adopting standard naming conventions for catalog consistency – from “Academic Cooperative” to “Academic Co-op”
 - Business and Criminal Justice FOS students will have until August 31, 2025 per the THECB to complete the prior FOS programs
 - ITSE 1393 and INSR 1391 will both be deactivated as they never had sections built > ITSE will consequently be removed from the approved electives list for the AAS in Database Development
- COAT
 - Submission of artifacts are due December 8th, 2023.
 - Reforming Canvas course to provide a better presentation and experience.
 - New COAT Co-Chair is Randy Kinnett
 - SOBI Care Team – Kim Gerber
 - 25 cases in October, 20 in November thus far.

NEW BUSINESS

- Myriad concerns . . .
 - ADs inserting themselves into Canvas courses and engaging with students to solicit complaints.
 - A supervisor has been inserting themselves into Canvas courses and altering test banks.
 - A student contacted web services to gain early access to an entire course. Web services added the student as an instructor!!
- Discussion centered on the possible creation of an ad hoc committee to investigate and propose a policy to prevent such unethical behavior on the part of administrators and/or web services.
- Kimberly Harris will be on sabbatical in the Spring 2024 semester.
 - Vice-President Rebecca Orr will be in the acting president of FC in the interim.
- Next meeting – Friday, January 19th, 2024, unless a December meeting is needed.

ADJOURNMENT

- Movement to adjourn made by Tony Howard. Motion seconded by Tara DeAndrea.
- Meeting adjourned at 2:27PM.