

## COLLIN COLLEGE FACULTY COUNCIL MEETING

---

**Date:** February 16<sup>th</sup>, 2024

**Time:** 1:00PM

**Location:** CHEC, Room 107 and via Zoom

**Roll Call:** Matthew Hamilton, Secretary

<b>Representative</b>	<b>Campus</b>	<b>Division</b>	<b>Attending</b>	<b>Non-attending</b>
Lauren Angel	Frisco	Richardson	<b>X</b>	
Sofya Antonova	Plano	Wang	<b>X</b>	
Josh Arduengo	Plano	Streater	<b>X</b>	
Shannon Bates	Frisco	Richardson	<b>X</b>	
Lindsey Brown	McKinney	Peruski	<b>X</b>	
Mike Brucia	Technical	Coffman	<b>X</b>	
Roberta Cravo	McKinney	Evans	<b>X</b>	
Clayton Cummings	Districtwide	Adjunct Rep	<b>X</b>	
Chris DuBois	Plano		<b>X</b>	
Seema Endley	McKinney	Evans	<b>X</b>	
Andy Galloway	Districtwide	Galloway	<b>X</b>	
Rhonda Green	McKinney	Millen	<b>X</b>	
Cynthia Gruver	Frisco	Powell	<b>X</b>	
Matt Hamilton	McKinney	Evans	<b>X</b>	
Tony Howard	Wylie		<b>X</b>	
Joe Jaynes	Technical	Gainer	<b>X</b>	
Lynn Jones	Plano	Streater	<b>X</b>	
Natalie Malin	Districtwide	Adjunct Rep		<b>X</b>
Tonya McMillon	Frisco	Powell	<b>X</b>	
Serena Richards	Frisco	Richardson	<b>X</b>	
Linda Sears	Plano	Tinnen	<b>X</b>	
Jason Smoot	Plano	Wang	<b>X</b>	
Dianne Stroman	iCollin		<b>X</b>	
Stephanie Tyson	Districtwide	Adjunct Rep	<b>X</b>	
Jimmy Wallace	Plano	Tinnen	<b>X</b>	
Stephen Whitley	Plano	Wang	<b>X</b>	

Motion to approve minutes made by Mike Brucia.

Seconded by Andy Galloway.

Minutes approved unanimously.

## **GUEST SPEAKER**

- Graig Leverette, Vice President of P-12 Partnerships and Districtwide Scheduling, address the Faculty Council.

## **EXECUTIVE COMMITTEE REPORTS**

### **Treasurer's Report** – Mike Brucia

- Current Balance: \$2,546.45 (51%)
- Expenses: \$2,453.55
  - Sunshine fund - \$492.43
    - Common Good Committee has requested a \$92.33 cents reimbursement for flowers, etc.
    - Motion to reimburse the Common Good Committee made by Josh Arduengo. Seconded by Mike Brucia.
      - Motion was unanimously approved.

### **Vice-President's Report** – Josh Arduengo

- Updates
  - Be aware when in meetings with administration that you may be being recorded.
  - Sunshine Fund is in desperate need for a better place to be stored.
    - It cannot be kept in bank, or anywhere with admin.
    - If you have any ideas on a good place to store this fund, please email [fc@collin.edu](mailto:fc@collin.edu)

### **President's Report** – Rebecca Orr

- **AGS**
  - Items for the AGS agenda should be emailed to [fc@collin.edu](mailto:fc@collin.edu).
- **Updates**
  - Question was raised about funding adjuncts to attend TCTAA at the January meeting. Dr. Johnson approved up to 50 to attend, and currently 46 have applied.
    - If you know an adjunct who would like to attend, please send them to their Associate Dean.
  - Question was raised via email as to whether adjuncts are eligible for paid leave.
    - They are eligible up to a week.
  - Question was raised via email as to whether adjuncts get funding for professional development.

- Adjuncts are not funded by COE. Adjunct professional development funds are provided to divisions on a limited basis.
  - International Travel
    - Nearing a resolution with admin on this.
  - Faculty Handbook
    - Was noted last meeting that Administration is currently working on updates to the Faculty Handbook.
      - Dean Gary Evans has provided a list of these updates.
      - Dr. Johnson has assured that no more updates mid-year will occur.
  - Faculty Absence Standard Operating Procedure
    - Faculty Council Executive Council was given a document in the Fall 2024 semester, that was not adequate to faculty needs.
    - Executive Council crafted a different procedure and sent to the entire Faculty Council.
      - Motion to approve the procedure made by Robert Cravo; seconded by Clayton Cummings.
        - Motion approved, 26-0
        - Abstention – Lauren Angel
      - The proposal will be forwarded to administration for review.
  - Faculty Council Representation
    - Issue is raised as to would there be a minimum number of meetings you can miss in-person for voting members of the Faculty Council?
      - This will be tabled until next month.
  - Hybrid Course Observation Form
    - A campus dean has requested faculty input about forming a separate course observation form for hybrid courses.
      - Faculty Council will be creating an ad hoc Task Force to make recommendations for what criteria should be included that makes it different from a lecture course.
      - If you are interested in serving on this ad hoc Task Force, particularly if you are passionate about hybrid courses and/or have experience teaching the, please contact Matt Hamilton at [mkhamilton@collin.edu](mailto:mkhamilton@collin.edu)
- **Task Force Updates**
- DOS Task Force – John Hoenig & Will Brannon
    - The task force was asked to craft a proposal to alter the current DOS policy of prohibiting faculty from assigning a grade to a student’s assignment(s) that were currently involved in a scholastic dishonesty case with DOS.

- The following proposed Board Policy was made (changes underlined):
  - *In cases where an incident report has been filed for an alleged violation of scholastic dishonesty, the faculty member may either delay posting a grade for the academic work in question until the case is final or may enter a temporary placeholder grade of zero (0) on the assignment(s) under review by the Dean of Students until the case is final. A final grade for the course shall not be entered prior to resolution of the case by the Dean of Students. A student found responsible for a scholastic dishonesty offense(s) will receive an appropriate disciplinary penalty or penalties from the Dean of Students Office. The student may also receive an academic penalty in the course where the scholastic dishonesty took place. The faculty member will determine the appropriate academic penalty based on their syllabus policies, which may include, but is not limited to, a grade of zero (0) on the assignment or failing the course.*
- The following proposed change to the Course Syllabus section dealing with scholastic dishonesty:
  - *A student may receive an academic penalty in the course in accordance with a faculty member's course policies if it has been determined that a student is responsible for scholastic dishonesty. If a faculty member suspects a student may be responsible for scholastic dishonesty and initiates an investigation through the Dean of Students' Office, the faculty may assign a temporary, placeholder grade of 0 for the relevant assignment while the administrative investigation is ongoing. This placeholder grade does not indicate the completion of the investigation or a presumption of responsibility.*
  - *It was emphasized during the meeting that faculty are not required to enter a placeholder grade; rather, the "faculty may assign a temporary, placeholder grade . . ."*
- A motion was made by Mike Brucia to adopt the Task Force's proposals for change in board policy and syllabus statement regarding scholastic dishonesty.
  - Motion was seconded by Chris DuBois
  - Motion was unanimously approved.
- The proposal will be forwarded to administration for review.

- Gradebook Task Force – Robert Brown & Marlo Ballard
  - No report
- Dual Credit Task Force – Matt Hamilton
  - No report
- Student Evaluation Task Force – Amina El-Ashmawy & Mike Panahi
  - The Student Survey Task Force consulted with the Institutional Research Office (IRO) to help move forward with its charge: drafting a revised student survey. The distilled points of the discussion were:
    - The revised survey needs to have no more than 8-10 questions, but less is better.
    - After each question's rank scoring, there will be a response box to gain more insight from students on their score for that question.
    - The target date for implementing the revised student survey is Fall 2025.
    - Beyond the research and work done so far, the task force is currently compiling a rough draft of specific question topics, or constructs, for the potential 8-10 questions that will be on the revised survey. The constructs list should be ready within the next week or so.
  - The task force needs faculty input before they can proceed to the next step. It will be sending out the compiled constructs and would appreciate getting faculty feedback.
  - Faculty will have about two weeks to submit your comments and suggestions.
  - The task force apologizes for the tight timeline.

## **STANDING COMMITTEE REPORTS**

- **Academic Freedom** – Ryan Farrar & Diana Gingo
  - No report
- **Adjunct Faculty** – Stephanie Tyson & Tammy Cain
  - No report

- **Common Good** – Vijaya Velamakanni and Seema Endley
  - No Report
- **Policy Committee** – Joan Hunsaker
  - No report
- **Teaching and Learning** – Serena Richards & Kevin Suber
  - No report
- **Procedures and Nominations** – Rhonda Green
  - Committee met to analyze the representation of the faculty council.
    - Wanted to emphasize that we are representing our division on a campus, not a campus itself.
    - Goal was to make Faculty Council make-up more reflective of all faculty and to redistribute representation based upon new analysis.
    - Motion was made by Mike Brucia to adopt this new representation model for full-time faculty representation on the Faculty Council.
      - Seconded by Linda Sears
        - Yeas - 26
        - Nay – 1 (Cynthia Gruver)
      - Motion was approved.
    - Another motion was made by Linda Sears to amend the faculty council bylaws to raise the number of fulltime voting members of the faculty council to maximum of 35.
      - Seconded by Clayton Cummings.
        - Yeas – 26
        - Nays – 1 (Joe Jaynes)
  - Adjunct Faculty Representation
    - Instead of by division, the committee proposes keeping the number of representations at 4 but not campus or division specific.
      - Concern from adjunct representatives is that the proposal should require representation from different campuses.
      - Another concern was that the district employs more adjuncts than fulltime faculty, would it not be better to increase adjunct representation?
      - Another concern is that workforce adjuncts are significantly higher percentage than academic adjuncts but are underrepresented.

- The committee surveyed adjuncts and one concern was that there may not be enough interest to fill those rolls.
    - Motion was made by Joe Jaynes keep the adjuncts representation at 4, with one from the three main campuses and at large, and add TWO additional workforce adjunct representation from any campus.
      - Seconded by Clayton Cummings
        - Yeas - 26
        - Nay – 0
      - Another motion was made by Clayton Cummings to amend the faculty council procedures to raise the number of adjunct voting members on the faculty council to maximum of 6.
        - Seconded by Andy Galloway
          - Yeas - 26
          - Nay – 1 (Stephanie
  - **Technology** – Mervat Karout and Sunita Rangarajan
    - No report
  - **OEP** -- Clayton Cummings
    - No report
  - **Resource and Remuneration Committee** – Casey Carter
    - Overloads – Faculty Council Statement Due
      - The following statement (in italics) was proposed for adoption:
        - *To allow a successful transition to full-time employment at Collin College, faculty not on a multi-year contract are not eligible for overload classes unless they consent to the overload request and receive Associate Dean/Director and Dean approval. Deans should take into account teaching experience prior to full-time employment at Collin College. Faculty currently on a PIP are not eligible for overload courses.*
- The maximum overload assignment – whether a teaching and/or non-teaching assignment – will follow the following priorities:*

- *Schedule assignments are made by Associate Deans and Directors in coordination with faculty. At the beginning of the scheduling process, FT faculty will be asked to submit Priority 1 requests and to indicate their interest in receiving Priority 2 and Priority 3 overload assignments.*
  
- *FT faculty assignments for long (Fall, Spring) semesters will be based on the following priority schedule. Priority 1 and 2 assignments will take place prior to adjunct and extra-service staff course assignments. Priority 3 assignments will take place after adjunct and extra-service staff course assignments.:*
  - *Priority 1 – Assignment of 15-18 Work Load Units (WLUs) for basic contractual load. WLUs are based on approved contact hours for each rubric of class. They are not the same as Semester Credit Hours (SCH). Examples:*
    - *ENGL 1301 (3 SCH) 48 contact hours = 3 WLU*
    - *ACCT 2301 (3 SCH) 64 contact hours = 4 WLU*
    - *ITNW 1358 (3 SCH) 80 contact hours = 5 WLU*
    - *ARTC 1305 (3SCH) 96 contact hours = 6 WLU*
  
  - *Priority 2 – Assignment of overloads (OV) up to a total of 24 WLUs. Priority 2 overloads will be assigned by the “home” campus associate dean or director. Faculty are eligible for Priority 2 overloads at their “home” campus and at all other Collin campuses based on availability. Approval is dependent on the following conditions:*
    - *The needs of their department/discipline and/or the college.*
    - *The faculty member’s willingness to teach an additional load.*



- *All faculty in the program/discipline having equal opportunities in requesting overload classes.*
  - *The faculty member requesting overload classes has a proven record of excellence in the areas of teaching, professional development, and college service.*
- *Priority 3 – Assignment of overloads with exception (OVX) up to a total of 30 WLUs must meet the 4 conditions above and be approved by the faculty member's dean in consultation with the Campus Provost. Additionally, any course assignments beyond 30 WLUs must be approved by the Senior Vice President of Campus Operations and should only be granted when the above conditions are met and only in exceptional circumstances where no other qualified faculty are willing or available. To ensure that high quality of instruction and engagement of College faculty and students is maintained, the following will occur in conjunction with priority 3 scheduling:*
- *To address individual program needs, a list of all full-time faculty members with more than nine (9) cumulative WLUs of overload courses assigned in any long semester is required to be forwarded through the campus provosts to the senior vice president of campus operations with each faculty load report approval.*
  - *As part of the annual evaluation process, faculty teaching overloads will discuss with their Associate Dean/Director the impact (if any) of the overloads on maintaining rigor, pursuing excellence, and attending to contractual obligations such as committee work and student advising. This should be a collaborative*

*process where concerns about faculty well-being are addressed and existing employee wellness resources (Burnalong, counseling) are offered as needed. Priority 2 and Priority 3 overload exceptions will be offered to full time faculty only when there is continuing evidence of excellence in the areas of teaching, professional development, college service, and continued professionalism.*

- *Continuing Education courses and "per head" overload assignments (that total less than ten students) are not included in the maximum overload assignment.*
- *Extra-service assignments for full-time staff are generally accomplished outside the employee's regular schedule (usually outside 8 a.m. to 5 p.m., Monday through Friday) although exceptions may be administratively approved. Extra-service class assignments for staff will follow the priority ordering established in the "Guidelines and Priority Assignment Order for Staff and Administrators."*
- *Adjusted schedules must be documented in the faculty load system listing the extra-service assignment hours, as well as the employee's regular 40-hour work schedule.*
- *Faculty on Family Medical Leave (FML) will not be paid for discipline lead, overload, cooperative education supervision, per-head teaching, or any other extra-service assignments. All rates will be prorated for the specified semester.*
- *For the purposes of calculating the maximum overload, the number of students taught on a "per head" basis should be totaled, and every 10 students considered as the equivalent of a full course. If the per-head rate for a course with fewer than 10 students equals more than one full section, the instructor will be paid the rate for one section.*

- Motion was made by to adopt the proposed statement concerning faculty overloads:
        - Motion was made to adopt this proposal by Joe Jaynes.
        - It was seconded by Mike Brucia.
        - The motion was unanimously approved.
      - The proposal will be forwarded to administration for review.
  - LGI
    - Multiple models have been proposed, but nothing has emerged as a frontrunner.
    - Matt Hamilton made the following proposal for the consideration of the Faculty Council:
      - *All LGI courses will start at a cap of 35 students.*
        - *From the 36<sup>th</sup> to the 39<sup>th</sup> student enrolled; the course shall compensate the faculty member per head.*
        - *From the 40<sup>th</sup> to the 49<sup>th</sup> student enrolled; the course will count as 1.5 of the faculty member's load.*
        - *From the 50<sup>th</sup> student enrolled and beyond, the course shall count as 2.0 of the faculty member's load.*
    - The proposal was tabled until next Faculty Council meeting.
- Class Caps
  - The committee has made the following proposal (in italics) for the consideration of the Faculty Council:
    - *The determination of class caps should not rely solely on seat availability but rather on the expertise of the Discipline faculty in coordination with the Discipline Dean, aligning with pedagogical best practices specific to the subject matter.*
  - We advocate:*
    - *For consistent district-wide standards regarding standard class caps for courses in a discipline across all campus locations, irrespective of available seating per room. Acknowledge the diversity of space requirements throughout the disciplines, understanding*

*that a uniform approach to class size may not suit every circumstance.*

- *That class cap considerations must factor in the layout and resources of the classroom environment so that enrollment never exceeds the available workstations in the space.*
- *That class cap considerations prioritize student safety, ensuring easy ingress and egress, adequate row spacing for students of all abilities, and preventing overcrowding that could impede accessibility.*
- *And that class cap considerations support the success of students in achieving the House Bill 8 Benchmarks and Completion Goals by providing an environment that is most conducive to creating pathways to student success.*

- The proposal was tabled until next Faculty Council meeting.

- Compensation Updates

- This faculty compensation review has not yet begun but will be shortly.

## **DISTRICT COMMITTEE LIAISON REPORTS**

- **CoE** – Sukanya Subramanian
  - Conducted a January review.
  - Waiting to meet with Dr. Abe Johnson soon.
  - Committee work is underway looking at new faculty, membership, and representation.
  - Election in March – for those interested in serving, please keep an eye out for an email.
- **CAB** – Anna Genneken
  - CAB met on February 8<sup>th</sup>, 2024
    - The report of this meeting is as follows:
  - Expedited Proposals (went first because we had so many new proposals)
    - Computer Science
      - Add one lab hour to COSC 2325 – to allow more hands-on practice.
      - Remove Additional Collin SLOs from COSC 2325 – too detailed

- Emergency Medical Services Professions
  - Remove co-req for EMSP 1371 and EMSP 1501 – already build to run concurrently.
- Biology
  - Remove TSI requirements for BIOL 1414 – as part of a level 1 certificate, this course cannot have TSI requirements.
- New Curricular Proposals
  - Biotechnology
    - Certificate Level 1 – Biotechnology, Certificate Level 2 – Advanced Biotechnology
      - Add new course – BITC 1250, Special Studies and Bioethical Issues of Biotechnology
      - Increase SCH from 15 to 17 – qualifies for financial aid – and 34 to 36, respectively.
  - Paralegal/Legal Assistant
    - Add new course – LGLA 1359 Immigration Law as elective option for both AAS and Certificate Level 2 – Paralegal General
  - Veterinary Technology
    - AAS – Veterinary Technology
      - Replace GEN ED Speech course with GEN ED Humanities/Fine Arts area.
      - Add VTHT 1313, Veterinary Anatomy and Physiology, as a prerequisite to VTHT 2201, Canine and Feline Clinical Management, and VTHT 2205, Equine Clinical Management.
      - Reduce lab hours by 1 (from 3 to 2) for VTHT 2331, Veterinary Clinical Pathology II.
      - Reduce lab hours by 1 (from 3 to 2) for VTHT 2321, Veterinary Parasitology
  - Real Estate
    - AAS – Real Estate Management
      - Remove ECON 1301, Introduction to Economics, as a required technical course.
      - Designate ECON 1301, Introduction to Economics, as the recommended Social/Behavioral Sciences core course.
      - Add second Real Estate Elective requirement.
      - Add three new elective options to Real Estate Electives list:
        - RELE 1307, Real Estate Investments, RELE 1315, Property Management, and RELE 2331, Real Estate Brokerage
      - Change Capstone from MRKG 2349, Advertising and Sales Promotion, to RELE 1321, Real Estate Marketing
      - Remove RELE 1380, Cooperative Education – Real Estate, footnote as a substitute for old capstone.
  - Metal Arts

- Deactivate all Metal Arts awards – AAS Metal Arts, Cert Level 1s in Metal Casting and Metal Sculpture, Cert Level 2 Metal Arts, OSA Metalsmithing and Casting
  - Course Terminations for WLDG 1308 - Metal Sculpture, WLDG 1371 - Introduction to Metal Casting, WLDG 1401 – Metalsmithing, WLDG 1405 - Art Metals, WLDG 2440 - Advanced Metal Sculpture, WLDG 2441 - Power Hammer, and WLDG 2471 - Advanced Metal Casting
- Activity Care Professional
  - Deactivate all Activity Care awards – AAS Activity Care Professional and Certificate Level 1 Activity Care Professional
  - Course Terminations for GERS 1160, Clinical – Gerontology, GERS 1301, Introduction to Gerontology, GERS 1304, Activity Directing I, GERS 1307, Activity Directing II, GERS 1343, Psychology of Adult Development and Aging, GERS 2160, Clinical – Gerontology, GERS 2161, Clinical – Gerontology, GERS 2332, Advanced Activity Director
- Early Childhood Educator
  - OSA – Child Development Associate (CDA) Training
    - Add the word “training” to the title to avoid confusion with national credentials
  - OSA – Special Educator (0-8 years)
    - Adding CDEC 1321, The Infant and Toddler
    - Removing TECA 1354, Child Growth and Development
  - Certificate Level 1 – Child Development Associate (CDA) Training
    - Adding CDEC 1319, Child Guidance and CDEC 1321, The Infant and Toddler
    - Removing TECA 1318, Wellness of the Young Child and TECA 1354, Child Growth and Development
    - Add the word “training” to the title to avoid confusion with national credentials
  - Certificate Level 1 – Early Childhood Educator (0-8 Years)
    - Award deactivation
  - Certificate Level 1 – Early Childhood Administrator
    - Adding a new award
  - Certificate Level 2 – Early Childhood Educator (0-8 Years)
    - Adding a new award
  - Course Revisions
    - CDEC 1358 Creative Arts for Early Childhood
      - Remove State-mandated SLOs
    - CDEC 1359, Children with Special Needs and CDEC 2328, Administration of Programs for Children II
      - Update State-mandated Student Learning Outcome.
- Vocational Nursing
  - Certificate Level 2 – Vocational Nursing
    - Add new courses (not in current catalog):

- VNSG 1304, Foundations of Nursing , VNSG 1360, Clinical II – Licensed Practical/Vocational Nurse Training, VNSG 1500, Nursing in Health and Illness I, VNSG 1502, Applied Nursing Skills I, VNSG 1509, Nursing in Health and Illness II, VNSG 2413, Applied Nursing Skills II, and VNSG 2510, Nursing in Health and Illness III
- Remove Courses (remove from award and terminate as of fall 2024):
  - VNSG 1262, Clinical II – Licensed Practical/Vocational Nurse Training, VNSG 1270, Concept-Based Nursing Principles I, VNSG 1271, Concept-Based Nursing Principles II, VNSG 1570, Concept-Based Skills I, VNSG 1571, Concept-Based Skills II, VNSG 1577, Concept-Based Nursing Care I, VNSG 1578, Concept-Based Nursing Care II, and VNSG 1579, Concept-Based Nursing Care III
- Added Pre-Program Requirement:
  - BIOL 2404, Human Anatomy and Physiology Basic, becomes a Pre-Program Requirement with a required grade of C or better OR BIOL 2401 and BIOL 2402, both with a grade of C or better substituted for BIOL 2404
- Proposed revisions will change award from 46 to 45 credit hours.
- Computer Networking
  - AAS – Computer Networking - Infrastructure Track (Routing and Switching)
    - Adding new courses (not in current catalog)
      - ITCC 1330, DEVNET Associate and ITMT 1358, Windows Client Operating System
    - Adding a course (from the current catalog)
      - ITSY 1300, Fundamentals of Information Security
    - Removing courses
      - ITNW 2375, VMware vSphere: Installation, Configuration, and Management, ITSY 2300, Operating Systems Security, and ITMT elective option
    - Removing & terminating courses
      - ITNW 1351, Fundamentals of Wireless LANs and ITNW 1371, Configuring and Supporting Microsoft Windows 10 (MD-100)
  - Certificate Level 2 – Infrastructure Track – Infrastructure Administrator
    - Adding new courses (not in current catalog)
      - ITCC 1330, DEVNET Associate and ITMT 1358, Windows Client Operating System

- Adding a course (from the current catalog)
  - ITSY 1300, Fundamentals of Information Security
- Removing courses
  - ITCC 2330, CCNP Enterprise: Core Networking (ENCOR), ITCC 2335, CCNP Enterprise: Advanced Routing (ENARSI), ITNW 1351, Fundamentals of Wireless LANs, ITNW 1354, Implementing and Supporting Servers (Windows Server), ITNW 2375, VMware vSphere: Installation, Configuration, and Management, ITSC 1316, Linux Installation and Configuration, ITSY 2300, Operating System Security, and ELECTIVE
- New Capstone
  - ITCC 1330, DEVNET Associate
- Certificate Level 1 – Infrastructure Track - Infrastructure Technician (CCNA)
  - Removing a course
    - ITSC 1342, Shell Scripting
- New Award
  - Certificate Level 1 – Infrastructure Track – Datacenter Technician
- AAS – Computer Networking – Integrated Systems Track
  - Adding new courses (not in current catalog)
    - ITCC 1330, DEVNET Associate and ITMT 1358, Windows Client Operating System
  - Adding a course (from the current catalog)
    - ITCC 2320, CCNA 3: Enterprise Networking, Security, and Automation (ENSA)
  - Removing courses
    - ITSY 2300, Operating System Security, Elective option ITCC 2320, CCNA 3: Enterprise Networking, Security, and Automation (ENSA), and ITMT elective option
  - Removing & terminating courses
    - ITMT 1371, Configuring and Supporting Microsoft Windows 10 (MD-100) and ITNW 2373, Information Storage Management (EMC)
- Certificate Level 2 - Integrated Systems Track – Systems Administrator
  - Adding a new course (not in current catalog)
    - ITMT 1358, Windows Client Operating System
  - Adding a course (from the current catalog)
    - ITCC 2320, CCNA 3: Enterprise Networking, Security, and Automation (ENSA)
  - Removing courses
    - ITNW 2375, VMware vSphere: Installation, Configuration, and Management, ITSC 2325, Advanced



Linux (Red Hat RH124), ITSY 2300, Operating System Security, and ELECTIVE

- Removing & terminating courses
  - ITMT 1371, Configuring and Supporting Microsoft Windows 10 (MD-100) and ITNW 2373, Information Storage Management (EMC)
- Certificate Level 1 - Integrated Systems Track - Systems Technician Network Automation
  - Adding a new course (not in current catalog)
    - ITCC 1330, DEVNET Associate
  - Removing courses
    - ITCC 1314, CCNA 1: Introduction to Networks, ITCC 1344, CCNA 2: Switching, Routing, and Wireless Essentials (SRWE), ITNW 1309, Fundamentals of Cloud Computing, ITNW 1354, Implementing and Supporting Servers (Windows Server), and ITSY 1300, Fundamentals of Information Security
  - New Capstone
    - ITCC 1330, DEVNET Associate
- Certificate Level 1 - Integrated Systems Track – Windows Administrator Software Technician
  - Adding a new course (not in current catalog)
    - ITMT 1358, Windows Client Operating System
  - Removing courses
    - ITCC 1314, CCNA 1: Introduction to Networks, ITNW 1309, Fundamentals of Cloud Computing, ITSC 1316, Linux Installation and Configuration, and ITSC 1342, Shell Programming – Scripting
  - New Capstone
    - ITNW 1354, Implementing and Supporting Servers (Windows Server)
- Deactivated Tracks and/or Awards
  - Certificate Level 1 -- Infrastructure Track – Wireless Infrastructure Technician, AAS – Computer Networking – Integrated Networking Technologies Track, Certificate Level 2 – Integrated Networking Technologies Track - Integrated Networking Administrator, Certificate Level 1 – Integrated Networking Technologies Track – Integrated Networking Cloud Technician, Certificate Level 1 – Integrated Networking Technologies Track – Integrated Networking Virtualization and Storage Technician, AAS – Computer Networking – Wireless Track, and Certificate Level 1 – Wireless Track – Wireless Network Professional
- New Courses (not in current catalog)
  - ITCC 1330, DEVNET Associate, and ITMT 1358, Windows Client Operating System

- Add existing course (from current catalog)
      - ITCC 2320, CCNA 3: Enterprise Networking, Security, and Automation (ENSA), ITNW 1309, Fundamentals of Cloud Computing, ITNW 1354, Implementing and Supporting Servers (Windows Server), ITSC 1316, Linux Installation and Configuration, ITSC 1342, Shell Programming – Scripting, and ITSY 1300, Fundamentals of Information Security
    - Revised course SLO (per WECM)
      - ITNW 1309, Fundamentals of Cloud Computing
    - Course Removal (from program only)
      - ITSY 2300, Operating System Security
    - Course Termination (terminated from catalog)
      - ITMT 1371, Configuring and Supporting Microsoft Windows 10 (MD-100), ITNW 1351, Fundamentals of Wireless LANs, ITNW 1378, Wireless Network Administration, ITNW 2371, Wireless Network Security, ITNW 2372, Wireless Network Design, ITNW 2373, Information Storage Management, ITNW 2374, Emerging Wireless Technology, ITNW 2376, Advanced Topics in Computer Systems Networking and Collaborative Technologies
- **COAT** – Jenny Warren
  - COAT assessment schedule available through Spring 2033
    - If disciplines and/or individual faculty want to plan ahead COAT assessment, they can review all core objective rubrics and the assessment schedule through Spring 2033 in advance of assessment notifications before the semester begins.
    - To access material from the CougarWeb login dashboard, follow this breadcrumb navigation: Select the Faculty tab>Locate the Faculty Councils and Committees box (right column)>Click Councils, Committees and Task Forces>Locate the Standing Committees list>Click Core Objectives Assessment Team (COAT)>Locate Core Objectives Assessment Team (COAT) in the Committees table>Click the hyperlinked COAT Website URL>Click the General Education Competency Assessment Schedule 2021-2033 (or other links for rubric information)
  - COAT Summer Assessment Days volunteers needed.
    - COAT Summer Assessment Days need volunteer raters for the two core objectives assessed this year: Critical Thinking and Social Responsibility. COAT needs roughly 130+ volunteers to run assessment, and volunteering counts toward district-wide service with yearly appraisals and contract renewals.

- Krystal Humphreys and Randy Kinnett, current COAT co-chairs, will be sending emails requesting volunteers. Volunteering requires 1) completing a virtual inter-rater reliability training and 2) completing virtual student artifact rating during a two-week period.
- As of the creation of this report, the dates for interrater reliability training and Summer Assessment Days have not been determined. Krystal Humphreys will be sending [or has sent] an email to all full-time and part-time faculty that provides these details.

- **SOBI Care Team** – Kim Gerber

- No report

## **NEW BUSINESS**

## **ADJOURNMENT**

Movement to adjourn made by Joe Jaynes.

Seconded by Andy Galloway.

Meeting adjourned at 3:25PM.