

COLLIN COLLEGE FACULTY COUNCIL MEETING

Date: April 6th, 2024

Time: 1:00PM

Location: CHEC, Board Room and via Zoom

Roll Call: Matthew Hamilton, Secretary

Representative	Campus	Division	Attending	Zoom?
Lauren Angel	Frisco	Richardson	X	
Sofya Antonova	Plano	Wang	X	
Josh Arduengo	Plano	Streater	X	
Shannon Bates	Frisco	Richardson	X	
Lindsey Brown	McKinney	Peruski	X	
Mike Brucia	Technical	Coffman	X	
Roberta Cravo	McKinney	Buggs	X	
Clayton Cummings	Districtwide	Adjunct Rep	X	
Chris DuBois	Plano		X	
Seema Endley	McKinney	Buggs	X	
Andy Galloway	Districtwide	Adjunct Rep		
Rhonda Green	McKinney	Millen	X	
Cynthia Gruver	Frisco	Powell	X	X
Matt Hamilton	McKinney	Buggs	X	
Tony Howard	Wylie		X	
Joe Jaynes	Technical	Gainer	X	
Lynn Jones	Plano	Streater	X	
Natalie Malin	Districtwide	Adjunct Rep		
Tonya McMillon	Frisco	Powell	X	X
Serena Richards	Frisco	Richardson	X	X
Linda Sears	Plano	Tinnen	X	
Jason Smoot	Plano	Wang	X	
Dianne Stroman	iCollin		X	X
Stephanie Tyson	Districtwide	Adjunct Rep	X	
Jimmy Wallace	Plano	Tinnen	X	X
Stephen Whitley	Plano	Wang	X	

Motion to approve minutes made by Chris DuBois.

Seconded by Mike Brucia.

Minutes approved unanimously.

GUEST SPEAKER

- Dr. Neil Matkin, President of the Collin College District, addressed the Faculty Council to discuss upcoming initiatives that will impact faculty and how the Faculty Council can engage and work with him in these efforts.

EXECUTIVE COMMITTEE REPORTS

Treasurer's Report – Mike Brucia

- Current Balance: \$1,817.26 (36.3% remaining of budget)
 - Expenses: \$729.19
- Sunshine fund - \$400.40

Vice-President's Report – Josh Arduengo

- Updates
 - No report

President's Report – Rebecca Orr

- **AGS**
 - Dean of Student Procedure Approved
 - Proposal was made and approved by FC at the last FC meeting concerning procedures for how to handle cases of academic dishonesty. The proposal was to allow faculty to enter a zero as a place-holder grade until the case is resolved. For the full proposal please see the minutes from the February 16th, 2024, FC meeting.
 - This proposal has been sent to the Board for final approval.
 - The March Meeting of AGS was cancelled.
 - Next meeting of AGS will be held on April 18th, 2024.
- **Updates**

- Faculty teaching first 8-week courses were required to meet due dates over the Spring Break week.
 - This was brought to Dr. Orr’s attention after Spring Break.
 - Issue was addressed to Dr. Abe Johnson and has been resolved and no longer will faculty be required to work on days the college is closed.
 - If any faculty did enter final grades during Spring Break, you will receive an additional personal day this year.
- Overloads Statement update
 - This statement has made the college administration aware that not all Associate Deans are applying policies equitably.
 - Rumors that the college is attempting to curb faculty’s ability to teach maximum overloads is unfounded.
 - Overloads are never a guarantee, but if a faculty member wants one (or more) they are eligible so long as discipline allows for it. (Example: If your discipline doesn’t have any uncovered courses, one will not be created for you).
- Faculty Absence SOP update
 - Proposal was debated and approved at the February 16th, 2024, FC meeting.
 - The proposal is now in being reviewed by the college administration.
 - Updates will be forthcoming.
- Syllabus/Welcome Letter
 - Faculty were asked about the ability to have course syllabi ready for public review well before the start of the semester.
 - Dr. Abe Johnson asked if faculty could inform students when the syllabus was ready.
 - There are more issues to be discussed before a final resolution.
- Cougarweb to Pathify
 - Cougarweb will look dramatically updated starting on April 10th, 2024.
 - Faculty have been instructed to use the “Search” function to find what you’re looking for.
- Class Interest Survey for Teaching at Campuses other than at “Home Campus”
 - Currently there is no way to know if there are available courses on other campuses if faculty were inclined to teach one, or more, on another campus other than their “home” campus.
 - This does not include iCollin.

- Includes face-2-face courses, and a handful of dual credit online courses.
- Faculty Council representatives will be emailing out a short survey to their constituents.

○ **Task Force Updates**

- DOS Task Force – John Hoenig & Will Brannon
 - No report
- Gradebook Task Force – Robert Brown & Marlo Ballard
 - No report
- Dual Credit Task Force – Matt Hamilton
 - The task force met to discuss the results of the recent survey of dual credit faculty, discuss barriers to and possible solutions for increasing faculty involvement in teaching dual credit courses, and discuss strategies for ensuring dual credit courses are equitable in terms of rigor, while protecting course integrity and academic freedom.
 - **Review of Survey Results**
 - Nothing stood out as a surprise to any of the committee members.
 - Results of the survey have been shared with Craig Leverette, VP of K-12 Partnerships and District-Wide Scheduling.
 - **Discussion: Barriers and solutions to increased faculty involvement in dual credit.**
 - The committee agreed that dual credit courses being scheduled at times of day that do not sync with Collin College’s scheduling of courses is a major reason.
 - The times that dual credit courses are offered vary widely often would prevent faculty from teaching “primetime” courses on a campus of Collin College due to the start and end times of the dual credit course and/or required travel time.

- Committee members in the science disciplines brought up the fact that if you teach a science course at an ISD you will often not be provided adequate and safe laboratories, are required to prep labs yourself, and will need to clean up after labs (often having to take equipment home to clean).
 - Why would a full-time faculty want to deal with these issues when they are taken care of on the campuses of Collin College?
- Another concern discussed was the fact that many full-time faculty are unfamiliar with the dual credit model in general and have some misconceptions that prevent them from taking dual credit courses.
 - Ex. Committee members have spoken with faculty who believe dual credit involves having to teach the high school curriculum as established by the State of Texas or involves teaching to state mandated standardized tests.
- To increasing full-time faculty involvement in dual credit the following solutions were discussed:
 - Elimination of “zero hour” courses (i.e. courses that begin before the start of the normal high school schedule).
 - Increasing the stipends that faculty receive for teaching at off-site locations.
 - Move more dual credit courses onto the main campuses of Collin College.
 - Adopting a “split-load” model for full-time faculty willing to take on at least 2 courses of dual credit that allows them to be assigned 2 WEB courses as part of their load.
- **Discussion: Ensuring dual credit courses meet a baseline of rigor.**
 - Time was running short, so the committee did not discuss this issue as much as it could have, and it will be reexamined at the next meeting.
 - That said, some of the causes for inequitable rigor the committee came up include the following:
 - Too many different teaching pedagogies at the same ISD, which more strategic scheduling can

alleviate to allow professors to teach more courses at same location.

- Faculty don't want their students to fail and/or feel pressure from the ISD to pass students or make their courses less rigorous.
- Some faculty don't have a clear understanding of what academic freedom entails so they allow ISD's to infringe upon it.
- Too many faculty (this applied to adjuncts, mostly) are new to the vocation and have not had the chance to prepare rigorous course content and assessments.
- Some faculty are assessing students using exams/quizzes, etc., online via Canvas.
- There are a wide range of assessment strategies being employed (2 exams v. 4 exams, for example)
- These two issues are major concerns for the college district moving forward and its imperative the faculty be at the forefront of addressing them to protect elements of academic freedom and course load.
 - If anyone has any ideas on how we, as faculty, can address these issues, please send them along to Matt Hamilton at mkhamilton@collin.edu.
- Student Evaluation Task Force – Amina El-Ashmawy & Mike Panahi
 - The task force met on March 21st, 2024.
 - The task force narrowed down the list of constructs for student evaluations from seven to five, with IRO's help.
 - It also narrowed down the items for each construct to one or two each, with IRO's help.
 - The task force also drafted the introductory paragraph for the revised Student Survey of Instruction.
 - The task force will create, and send out, a Forms survey with the constructs and items by the week of March 25.
 - Survey will close on April 5.
 - The task force will meet with IRO after the survey closes to discuss the data collected, finalize a draft survey, and determine how it will be

deployed, preferably by the end of the semester, if possible.

- Workday Student Task Force – Freddie Williams
 - The task force last met on February 2, 2024.
 - The task force presented a brief overview of Workday Student to the Faculty Council.
 - A reminder that the entire college district is switching over from Banner to Workday Student starting in the Fall 2024 semester, which will be fully operational at that time.
 - Students will enroll for their fall classes in April 2024 using Workday Student.
 - Faculty will view their teaching schedules, certify rosters, and enter grades using Workday starting in the Fall 2024 semester.
 - All of this can be accessed by clicking the “Teaching” tab from the Application menu.
 - If you do not see the “Teaching” tab click on the Applications menu, click “Add application” and search for “Teaching.”
 - Workshops were/are being offered in person and through Zoom. If you have not attended this training, please do so ASAP.
 - All faculty have a Workday Student demo that can be accessed via OneLogin.
 - Please ensure you are logged into the Workday Student demo, not the live production version, to become familiar with the interface.

STANDING COMMITTEE REPORTS

- **Academic Freedom** – Ryan Farrar & Diana Gingo
 - No report

- **Adjunct Faculty** – Stephanie Tyson & Tammy Cain
 - The Committee on Adjunct Faculty met on Thursday, April 4th, 2024.
 - The committee agreed to the following update to the mission statement of the Committee on Adjunct Faculty:
 - *“Increase the visibility and participation of adjunct faculty in the college community, assist with representation of adjuncts to Faculty Council, and provide timely and useful information and updates to adjunct faculty.”*
 - To improve and streamline communication with adjuncts, the committee also began investigating a central hub for adjunct faculty information. It is exploring the possibility of adding an adjunct-specific page to the Faculty Starting Line Canvas Course.
 - The committee also addressed communications from adjunct faculty about procedures concerning locked doors, equipment not working properly, Human Resources policies related to adjuncts for attendance, performance reviews, coaching and discipline, and student evaluations.
 - The committee also requests that adjunct representatives have input to the election committee in the future.
 - In preparation for our newly elected adjunct representatives, the committee is working on roles and responsibilities of adjunct reps specifically after reviewing the Faculty Council Procedures Manual items 1 and 8 under Representative duties.
 - The committee is exploring how to support them in getting connected to their constituents and this committee.
 - Finally, the committee is beginning to identify rooms for adjuncts to hold and attend meetings such as Zoom meetings or student conferences on each campus.
- **Common Good** – Vijaya Velamakanni and Seema Endley
 - No Report
- **Policy Committee** – Joan Hunsaker
 - No report
- **Teaching and Learning** – Serena Richards & Kevin Suber

- No report
- **Procedures and Nominations** – Rhonda Green
 - FC Elections Update
 - Elections are ongoing.
 - Dates for elections
 - The Procedure Manual needs to update in terms of the election window. Currently it does not sync up with technical programs that are attached to it.
 - Attendance Requirements
 - The question of in-person or via Zoom satisfying the attendance requirement of the procedure manual.
 - Zoom will always be made available for faculty to join the FC meeting, but the issue is whether representatives should be required.
 - A proposal was made to require in-person attendance of elected faculty council representatives to meetings of the Faculty Council, with the exception of one virtual attendance each long semester of an academic year.
 - Motion made by Joe Jaynes
 - Seconded by Matt Hamilton
 - No quorum was present for a vote.
 - Motion failed.
- **Technology** – Mervat Karout and Sunita Rangarajan
 - No report
- **OEP** -- Clayton Cummings
 - At the February OEP Committee meeting discussion focused on renaming the DEI Committee to the “Culture committee,” but no formal proposal was adopted.
 - Additionally, international travel is currently restricted to once every 3 years for full-time faculty plus Dr. Matkin’s approval, but the OEP Committee debated removing the time restriction.
 - At the March OEP Committee meeting, discussion once again focused on revising the international travel policy.

- **Resource and Remuneration Committee – Casey Carter**
 - Class Caps
 - The committee recommends the following proposal (in italics) for the faculty council:
 - *Implementation of consistent district-wide standards for class caps across all campus locations within disciplines, irrespective of available seating per room.*
 - This acknowledges the diverse space requirements across disciplines while ensuring a uniform approach to class size where appropriate.
 - *Integration of classroom layout and resources into class cap considerations to prevent enrollment from exceeding available workstations.*
 - This ensures that students have adequate access to resources and facilities necessary for their studies.
 - *Prioritization of student safety in class cap considerations, including ensuring easy ingress and egress, appropriate row spacing for students of all abilities, and preventing overcrowding that could impede accessibility.*
 - *Alignment of class cap considerations with the goals outlined in House Bill 8, aiming to support student success by providing an environment conducive to achieving the specified benchmarks and completion goals.*
 - A motion was made by Casey Carter to table this proposal until the May meeting of Faculty Council.
 - Seconded by Matt Hamilton
 - Motion failed due to no quorum present.
 - Proposal will be resubmitted at the May meeting of Faculty Council.
 - LGI Courses
 - A proposal was made to adopt a proposal to adopt a uniform policy concerning Large Group Instruction (LGI) courses taught across the district.
 - The proposal suggests adopting the following enrollment-to-load scale:
 - Enrollment begins at 35 = 1.0 load
 - Enrollment of 36-39 = paid per head

- Enrollment of 40-49 = 1.5 load
 - Enrolment of 50+ = 2.0 load
 - This proposal seeks to enhance the effectiveness of class cap determinations at Collin College by integrating pedagogical expertise, safety considerations, and alignment with institutional goals.
 - By adopting these recommendations, Collin College can better support student success and create a conducive learning environment for all students.
 - A motion was made by Casey Carter to table this proposal until the May meeting of Faculty Council.
 - Seconded by Matt Hamilton
 - Motion failed due to no quorum present.
 - Proposal will be resubmitted at the May meeting of Faculty Council.
- **Workforce Committee** – Cope Crisson and Aparna Godbole
 - The committee met several times (virtually) this semester based on need. Following is a summary of the committee’s effort till date:
 - The committee members have defined a Mission Statement that describes the committee’s objectives.
 - In the month of February, to help outline action items for the committee’s work, the members developed a survey soliciting input from all Workforce faculty regarding Faculty Council. The survey went out to the Workforce Discipline Leads for distribution to all full-time and part-time faculty in their respective areas. Unfortunately, the response to the survey received was less than 15% and thus deemed insufficient. The data/insights were shared with FC President, Rebecca Orr, and a decision was made to pursue other methods of collecting feedback.
 - The upcoming plan for the committee is to host two face-to-face, Town Hall style meetings in April for Workforce faculty – one at the Frisco campus on April 19th and the other at the Technical Campus in Allen on April 26th. Each meeting will include a short presentation by the Faculty Council President, followed by a Q&A session. The Town Hall aims to increase awareness about the purpose and activities of

the Faculty Council and identify areas that Faculty Council can assist Workforce faculty/programs with.

DISTRICT COMMITTEE LIAISON REPORTS

- **CoE** – Sukanya Subramanian
- **CAB** – Anna Genneken
 - CAB met on February 23rd, 2024. The results of that meeting are as follows:
 - New Curricular Proposals
 - Computer Systems
 - Computer Support Track
 - Remove ITSC 2380 Cooperative Education Computer and Information Sciences (AAS and Cert Level 2), Computer Support Technical Elective (AAS), ITC 1315 IT Project Management (Cert Level 2), ITSW 1307 Introduction to Database – Access (Cert Level 1), and ITSW 1310 Introduction to Presentation Graphics Software (Cert Level 1)
 - Replace ITMT 1371 Configuring and Supporting Microsoft Windows 10 with ITMT 1358 Windows Client Operating System (AAS and Cert Level 2)
 - Add ITNW 1309 Fundamentals of Cloud Computing and ITSC 1316 Linux Installation and Configuration
 - Designate ITSC 1315 IT Project Management as capstone (AAS), ITSC 2339 Personal Computer Help Desk Support as capstone (Cert Level 2)
 - Change SCH from 30 to 24 for Cert Level 2 and 24 to 18 for Cert Level 1
 - Change name of Certificate Level 1 to IT Support Assistant
 - Adjust sequencing of all awards to allow for easier stacking of awards and adherence to pre-requisites
 - Information Systems Track

- Remove ITSC 2380 Cooperative Education Computer and Information Sciences (AAS and Cert Level 2), Business elective (Cert Level 1), ITSC 1315 IT Project Management (Cert Level 1)
- Add ITNW 1309 Fundamentals of Cloud Computing (AAS and Cert Level 2)
- Designate ITSE 1315 Project Management as new capstone (AAS), ITSW 1307 Introduction to Database – Access as new capstone (Cert Level 2)
- Remove course substitution ITSE 1350 System Analysis and Design (AAS and Cert Level 1)
- Adjust sequencing of all awards to allow for easier stacking of awards
- Banking and Financial Services
 - Add BUSI 1307 Personal Finance as option for BUSG 1304 Financial Literacy (AAS and Cert Level 1 Banking), BUSI 1301 as option for ACCT 2302 (AAS), BNKG 1343 Law and Banking – new course - as required (AAS), BNKG 2380 Cooperative Education as option to BNKG 1343 Law and Banking (AAS), ECON 1301 as recommended social and behavioral science core course (AAS), ECON 1301 Introduction to Economics, BNKG 1343 Banking Law, and BUSI 1301 Business Principles as elective options (Cert Level 1 Financial Services)
 - Designate BNKG 1340 Money and Financial Markets as new capstone (AAS and Cert Level 1 Financial Services)
 - Remove ACCT 2301 Principles of Financial Accounting and BCIS 1305 Business Computer Applications as elective options (Cert Level 1 Financial Services)
- Psychology
 - THECB compliance with the new Psychology Field of Study to fit Texas Transfer Framework (AAS and Certificate Psychology Field of Study)
 - Included courses – PSYC 2301 General Psychology, PSCH 2314 Lifespan and Growth Development, PSYC 2317 Statistical Methods in Psychology, PSYC 2319 Social Psychology, 6-8 SCH of directed electives
 - Removed courses from previous FOS – PSYC 2320 Abnormal Psychology and PSYC 2330 Biological Psychology
- Sociology

- THECB compliance with the new Sociology Field of Study to fit Texas Transfer Framework (AAS and Certificate Sociology Field of Study)
 - Included courses – SOCI 1301 Introduction to Sociology, SOCI 1306 Social Problems, SOCI 2301 Marriage and Family, SOCI 2319 Minority Studies, 9 SCH of directed electives
 - New courses not offered by Collin but in ACGM catalog – SOCI 2326 Social Psychology and SOCI 2336 Criminology
- Political Science
 - THECB compliance with the new Sociology Field of Study to fit Texas Transfer Framework (AA)
 - Included courses – MATH 1342 Elementary Statistical Methods, GOVT 2304 Introduction to Political Science, GOVT 2305 Federal Government, GOVT 2306 Texas Government, 6 SCH of directed electives
- Anthropology
 - Add new core course for all Associates degrees – ANTH 2401 Physical Anthropology
- Construction Management
 - BAS Construction Management
 - Sequence changes to CBNT 1300 Residential and Light Commercial Blueprint Reading, OSH 1305 OSHA Regulation – Construction Industry, CMGT 4320 Construction Law and Ethics, CMGT 3310 Building Information Systems, ENGL 2311 Technical and Business Writing, CMGT 4305 Construction Materials Testing and Inspections
 - Removing CMGT 3315 Construction Structural Systems and CMGT 4310 Construction Soils and Foundations from program and catalog.
 - Adding CMGT 3325 Construction Technology and CMGT 4322 Engineered Construction Systems to the catalog and program.
 - Updated pre-requisites to reflect these changes
 - AAS Construction Management
 - Sequence changes to CBNT 1300 Residential and Light Commercial Blueprint Reading and OSH 1305 OSHA Regulation – Construction Industry
 - Level 1 Certificate – Construction Management

- Sequence changes to CBNT 1300 Residential and Light Commercial Blueprint Reading and OSHT 1305 OSHA Regulation – Construction Industry
 - Removing BMGT 1305 Communications in Management from the requirements
 - Level 2 Certificate – Construction Management
 - Sequence changes to CBNT 1300 Residential and Light Commercial Blueprint Reading and OSHT 1305 OSHA Regulation – Construction Industry
 - OSA - Construction Management
 - Removed OSHT 1305 OSHA Regulations – Construction Industry from the requirements.
- Construction Technology - Facilities Management
 - Deactivate awards – AAS/Certificate Level 2/Certificate Level 1 Construction Technology Facilities Management
 - Terminate Courses as of Fall 2024 - BMGT 1301 Supervision, BMGT 1306 Facilities Management, CNBT 2380 Cooperative Education – Construction Engineering Technology/Technician, HART 1303 Air Conditioning Control Principles, HART 1371 HVAC Fundamentals
- Construction Technology - Carpentry
 - Deactivate awards – AAS/Certificate Level 1 – Construction Technology – Carpentry, Certificate Level 2 – Construction Technology – Carpentry and Management, Certificate Level 1 – Construction Technology – Carpentry Management
 - Terminate courses - CNBT 1318 Construction Tools and Techniques, CRPT 1311 Roof Systems CRPT 1315 Wall Systems, CRPT 1323 Floor Systems, CRPT 1325 Forms and Foundations I, CRPT 1341 Exterior Finish Systems, CRPT 1345 Interior Finish Systems, CRPT 1371 Advanced Carpentry Techniques
- Construction Technology - Safety
 - Revise titles of awards – AAS Construction Technology to AAS Construction Safety (same with Certificate Level 2 and Level 1), Certificate Level 1 Construction Technology to Construction Safety and Management

- Add existing courses to degree plans - BMGT 1307 Team Building (AAS and Cert Level 2 elective option), BMGT 1309 Information and Project Management (AAS and Cert Level 2), BMGT 2303 Problem Solving and Decision Making (AAS and Cert Level 2 elective option), BMGT 2309 Leadership (AAS and Cert Level 2 elective option)
- Remove and terminate course – OSH 1316 Material Handling (AAS, Cert Level 2, and Cert Level 1 in Construction Safety)
- Remove course from AAS and Cert Level 2 degree plans – ELPT 1371 Electric Fundamentals, PFPB 1371 Plumbing Fundamentals, HART 1371 HVAC Fundamentals
- Interior Design
 - Sequence changes to INDS 1372 Computer-Aided Drafting for Interior Designers (AAS, Level 1 Certificate, Level 2 Certificate), INDS 1319 Technical Drawing for Interior Designers (AAS, Level 1 Certificate, Level 2 Certificate)
 - Prerequisite/concurrent changes to INDS 1319 Technical Drawing, INDS 1372 CADD for Interior Designers, INDS 2310 Kitchen and Bath, INDS 2313 Residential I, INDS 2337 Portfolio Presentation
 - Remove INDS 1372 Computer Aided Drafting for Interior Design and replace it with INDS 1319 Technical Drawing (OSA)
- HVAC
 - Revise Course Description with Added Technical Disclosure: HART 1401 Basic Electricity for HVAC, HART 1407 Refrigeration Principles, HART 1441 Residential Air Conditioning, HART 1445 Gas and Electric Heating
 - Adjusted Collin College Student Learning Outcomes: HART 1401 Basic Electricity for HVAC, HART 1407 Refrigeration Principles, HART 1441 Residential Air Conditioning, HART 1445 Gas & Electric Heat, HART 2438 Air Conditioning Installation and Startup, HART 2345 (2445) Residential Air Conditioning System Design, HART 2341 Commercial Air Conditioning, HART 2342 (2442) Commercial Refrigeration, and HART 2343 (2443) Industrial Air Conditioning

- Revised credit and/or lab hours (increase 3 to 4) - HART 2345 (2445) Residential Air Conditioning System Design (both credit and lab), HART 2342 (2442) Commercial Refrigeration (both credit and lab), HART 2343 (2443) Industrial Air Conditioning (both credit and lab), HART 2349 Heat Pumps (lab only), HART 2341, Commercial Air Conditioning (lab only), HART 2358 Testing, Adjusting and Balancing HVAC Systems (lab only)
- New or revised prerequisite/corequisite - HART 2342 (2442) Commercial Refrigeration, HART 2343 (2443) Industrial Air Conditioning, HART 2349 Heat Pumps, and HART 2341 Commercial Air Conditioning
- Remove HART 2334 Advanced Air Conditioning Controls from program
- Welding
 - Add new courses (not in current catalog):
 - WLDG 1327 Welding Codes & Standards - Prerequisite: WLDG 2371 Advanced Welding in Aerospace Applications
 - WLDG 1353 Intermediate Layout and Fabrication - Prerequisites: WLDG 1430, Introduction to Gas Metal Arc Welding (GMAW), WLDG 1434, Introduction to Gas Tungsten Arc (GTAW) Welding, and WLDG 1428 Introduction to Shielded Metal Arc Welding (SMAW)
 - WLDG 2453, Advanced Pipe Welding - Prerequisite: WLDG 2443, Advanced Shielded Metal Arc Welding (SMAW)
 - WLDG 2380, Cooperative Education - Welding Technology/Welder (formerly WLDG 2480) - Prerequisite Consent of Associate Dean/Director
 - Revise course description by adding Technical Disclosure
 - WLDG 1407, Introduction to Welding Using Multiple Processes
 - WLDG 1428, Introduction to Shielded Metal Arc Welding
 - WLDG 1430, Introduction to Gas Metal Arc Welding

- WLDG 1434, Introduction to Gas Tungsten Arc Welding
 - Revise prerequisite(s)/corequisite(s):
 - WLDG 1430, Introduction to Gas Metal Arc Welding (GMAW) - Add WLDG 1434, Introduction to Gas Tungsten Arc (GTAW) Welding as corequisite
 - WLDG 1434, Introduction to Gas Tungsten Arc (GTAW) Welding - Add WLDG 1430, Introduction to Gas Metal Arc Welding (GMAW) as corequisite.
 - WLDG 2371, Advanced Welding in Aerospace Applications - Add WLDG 2435, Advanced Layout & Fabrication and SPCH 1311, Introduction to Speech Communication, SPCH 1315, Public Speaking, or SPCH 1321, Business and Professional Communication as prerequisites
 - WLDG 2435, Advanced Layout & Fabrication - Remove WLDG 1317, Introduction to Layout and Fabrication, and WLDG 2451, Advanced Gas Tungsten Arc Welding (GTAW) as prerequisites. - Add WLDG 1353, Intermediate Layout & Fabrication, and WLDG 2447, Advanced Gas Metal Arc Welding (GMAW), as prerequisites.
 - WLDG 2443 Advanced Shielded Metal Arc Welding (SMAW) - Remove WLDG 1435 Introduction to Pipe Welding, as corequisite
- Remove and terminate courses (from the current catalog):
 - WLDG 1313, Introduction to Blueprint Reading for Welders
 - WLDG 1317, Introduction to Layout & Fabrication
 - WLDG 1435, Introduction to Pipe Welding
 - WLDG 2480, Cooperative Education - Welding Technology/Welder
 - Replaced by: WLDG 2380
- Expedited Proposal Report
 - Music

- MUAP 11XX – Secondary Applied Lessons, 22XX Concentration Applied Lessons, and MUEN 11XX Ensembles
 - Add statement to course description that clarifies intermediate proficiency is needed
 - Remove audition prerequisite from all MUEN 11XX except MUEN 1142 and MUEN 1151 which are performing singing groups

- CAB met on March 22nd, 2024. The results of that meeting are as follows:
 - No new curricular proposals
 - No expedited curricular proposals
 - New Business:
 - Discussion over whether members should specialize in certain parts of the proposals each year moved into a request for specialized trainings in what to look for in each proposal.
 - Passed a recommendation to create a guideline limiting proposals to five per CAB meeting.

- **COAT** – Jenny Warren
 - No report

- **SOBI Care Team** – Kim Gerber
 - No report

NEW BUSINESS

ADJOURNMENT

Movement to adjourn made by Casey Carter.
 Seconded by Chris DuBois.
 Meeting adjourned at 3:28PM.